



# The Monday Memo

## Eastern New Mexico University

The weekly newsletter of Eastern New Mexico University is published by University Relations. Material deadline is 12 noon, Thursday for the following Monday issue. Direct information to Candace Baros, *The Monday Memo* Editor, Station 6, Administration Building, Ext. 2131.

### Monday, January 10, 2000

Vol. 51, No. 22

## Meetings

### Curriculum Committee Meeting

Mondays  
3:30 p.m.  
Library Conference Room

### ITV Faculty Meeting

Friday, January 14, 2000  
3 p.m.  
JWLA 201

## Notices

**MONDAY MEMO DEADLINE** - The deadline for submissions to the *Monday Memo* is noon on the Thursday prior to the Monday publication. Submissions may be sent via e mail: Candace.Baros@enmu.edu or faxed to 562-2256. **E mail is preferable.** For further information, please call ext. 2131.

**CLEARANCE TO BEGIN WORK** - All new employees (faculty, professionals, support staff, student hires, work study students, and GA's) must report to Personnel Services before starting to work to complete I-9 and Drug Free Work-place forms. New employees will not be paid until these forms are completed. Employees must present identification required by the Immigration and Naturalization Service when completing these forms, i.e., drivers license AND social security card or birth certificate. Please contact Personnel Services if you have any questions.

**ATTACHMENTS TO THE MONDAY MEMO** - Individuals desiring to provide attachments to the *Monday Memo* (limited to 8 1/2 " x 11" paper) must obtain approval of the editor well advance of the desired publication date. The individual or department is responsible for the duplication of the original material by submitting a duplicating request to University Printing by 1 p.m. on the previous Thursday of the desired publication date. The request

must note that the material is intended for an attachment to the *Monday Memo* and include appropriate budget number.

### THE UNIVERSITY POST OFFICE HAS MOVED

- The University Post Office has temporarily moved to the University Annex (former ROTC/Military Science Complex) for the duration of the Lea Hall renovation. The University Post Office are purchasing new mailboxes, boxholders will be required to exchange their current key for a new key. Key exchange begins on Tuesday, January 11 at 2 p.m.

**2000 HOMECOMING** - The dates for the 2000 ENMU Homecoming are September 29-30. A planning committee will gather in March to discuss the activities for the weekend. If you are interested in joining this committee of have any questions, please contact Janice Cowen or Stephanie Spencer in the Alumni Office at ext. 2125.

**AEOP MEETING** - All support and professional office employees are invited to the first AEOP meeting of the New Millennium, Tuesday, January 11, at noon in the JWLA Conference room. If your initials are between A-K, bring a salad. If they are between L-Z, bring a dessert. Drinks and real food will be provided.

### STUDENT FEES APPLICATIONS

- Student Fees Applications are now available in the Student Government Office. Applications are to be turned in by January 28, 2000. For more information please contact the ASENMU President at ext. 2473.

**COACHES SHOW** - Catch the Coaches Show at Ground Zero Mondays 6:30 p.m. to 7:30 p.m. beginning January 17, 2000. Broadcast live with host Don Elder and ENMU and PHS basketball coaches.

**ORIENTATION FOR NEW ITV FACULTY** - Faculty who will teach ITV courses for the first time during the spring semester are encouraged to attend an orientation on Thursday, January 13, 2000 at 3 p.m. in COB 110.

### MICROSOFT ACCESS COURSE

- Computer Services has one opening for the Microsoft Access course to be taught on Monday, January 24 and Friday, January 28. This is a 2-part class which will be taught from 8:30 a.m. to 12 p.m. in the UCC 205 on each of these days. You must RSVP to LeNeva Madden at 2556 by January 18.

**ENMU WOMEN** - ENMU Women and University Community Post Registration party is going to be held at the home of Dr. Frost, 1600 Cherry, on Friday, January 14, 2000. It's come and go food and drinks. ENMU Women please bring a tray of edibles with you. Thanks

### WORKSTUDY JOB OPENINGS

- Any department which needs additional workstudy students should send a job description to Laura Southard in the Financial Aid Office at Station #20. The job description should include the following: The name of the department, supervisor, location (which building on campus), rate of pay, a brief description of the job duties and any special skills required to perform these job duties. For additional information, please call Laura Southard at 562-2194.

### COUNSELING CENTER HAS MOVED

- The Counseling Center has moved to the old address of the Roosevelt County Credit Union (in front of the campus police station). It is across the street from Curry Hall on campus. The cen-



ter phone numbers are still ext. 2441 or 2440.

**HOLIDAY RECREATION HOURS** - January 3 - 14, 12 p.m. to 7 p.m. Regular hours will resume January 17, 2000.

**EXTENDED LEARNING CREDIT COURSE OFFERINGS-** The following is a list of **credit** course offerings.

1) **Principles of Diagnosis and Treatment Planning COUN 593** (3 credit hours) with Andrew J. Jamison, D.Min., LPCC, Director, Christian Professional Counseling Services, Inc., Roswell. Class will be held on the Roswell campus beginning January 18. The fee is \$297. Please contact Extended Learning for additional meeting dates/times, location and textbook information.

2) **Writing Quality Individualized Education Plans SPED 593** (1 credit hour) with S. Bettenhausen, Ph.D. and Joan Thomas, M.S.E., Saturdays, February 12, 9am-5pm and March 11, 9am-12pm, JWLA 201 and ITV sites of Hobbs, Roswell, Ruidoso, Clovis and CAFB. The graduate fee is \$99.

3) **Transition Planning for Students with Disabilities SPED 493/593** (1 credit hour) with Dr. S Bettenhausen, January 8 & 15, 2000, 9:00am-5:30pm, ED-116 and ITV sites, CAFB, Clovis, Hobbs, Roswell and Ruidoso. The fee is \$95 undergraduate and \$99 graduate.

4) **Puppet Shows for School Children "Kids on the Block"** - (3 credit hours) with Dr. S. Bettenhausen, February 5, 6 & 26 and March 4, 2000, 9:00am-5:30pm, ED-120. The fee is \$285 undergraduate and \$297 graduate.

**EXTENDED LEARNING NON-CREDIT COURSE OFFERINGS** - The following is a list of **non-credit** course offerings.

**Registration Begins January 3, 2000!**

1) **Ballet/Tap/Jazz** - for ages 3-10+ with **Sunny Moore** January 24-April 27, GA-11. Call Extended Learning 562-2165 for class times. Registration fee is \$5 per class for a total of \$65 (or \$52 prepaid) and a \$5 recital fee. Materials include leotard, tights, ballet/tap shoes and ordered costume for recital May 6, 2000, University Theatre.

2) **Mystery Jacket Quilting Class** - make your own jacket with patchwork piecing techniques with **Judith Matthews**, Patchwork House, Clovis. Limited to the first 10 paid students,

this class meets Mondays, January 24-February 28, 6:30-9:00pm, FCS-100. Call Extended Learning for a supply list including fabric measurements. The fee is \$30.

3) **Square Dancing** - for ages 16 years through adult (senior citizens welcome!) with **James Pettus**, Mondays, January 24-April 3, 7:00-8:30pm, Campus Union Building, Ballroom. The fee is \$50 per person or \$90 per couple.

4) **One-Nighter Speedy Cross Stitch** - with **Victoria Garrett**, Cozy Cottage Cross Stitch Shoppe, 222 W. 2nd, gives you two choices to walk away with potpourri pillow, January 25 or 27, 6:30-9:30pm. The fee is \$7 and the kit is \$5.

5) **Victim Advocacy** - 48 hour certificate course completed in 3 weeks, Saturdays/Sundays, January 29-February 13, 9:00am-5:00pm, COB-156. Please call Extended Learning for information to order the required textbook for approximately \$30. The registration fee is \$450.

6) **Yoga** - offered by **Lorelei Taylor** for your choice of one or two times a week for 12 weeks, Tuesdays, 7:15-8:15pm, February 1-April 25, and Saturdays, 11:00am-12:15pm, January 29-April 29, GA-11. Please bring mat and blanket. The fee is \$20 monthly per class or \$6 dropin. Discounts available for semester prepayment.

7) **Beginning/Intermediate Belly Dance** - for 13 years through adult with **Lorelei Taylor**, GA-11, **Beginning**: Tuesdays, 6-7pm, February 1-April 25 and **Intermediate**: Mondays, 7:15-8:15pm, January 31-April 24. Wear a long skirt and bring 2 scarves. The fee is \$60 or \$20 monthly.

8) **4-Week Cross Stitch** - with **Victoria Garrett**, Cozy Cottage Cross Stitch Shoppe, 222 W 2nd St, 6:30-9:30pm, Tuesdays, February 1--22. The fee is \$40 and the kit is \$21.20, payable to the instructor.

9) **Tole Painting** - for 15 years through adult with **Janice Lee**, Wednesdays, 6:00-8:00pm, February 2-March 1, FCS-99. Bring water bowl, paper towels and brushes. The fee is \$25 and wood for additional projects will range from \$6-\$10.

10) **Character Dance** - for 10 years through adult with **Lorelei Taylor**, Wednesdays, 7:00-8:15pm, February 2-April 26, GA-11. The fee is \$60 or \$20 monthly. Wear long full skirt, ghillies, character and/or ballet slippers. Tamboirine optional.

11) **Advanced Investing for Fun & Profit** - with **Glenn O'Rear**, Edward R. Jones, Mondays, 6:00-8:00pm, February 7-March 6, COB-137. The fee is \$20 with a \$6 textbook, payable to the instructor.

12) **Landscape Design** - with **Charles Guthals**, Guthals Nursery, Tuesdays, 6:00-7:00pm, February 8-March 14, JWLA-101. Materials include T square, engineer scale, 30/60 triangle, 45/90 triangle and mechanical pencil and are available at the ENMU Bookstore. The fee is \$25.

13) **Swimming** - for ages 4 and up with **Suzy Wulf** and other Red Cross Certified Instructors, Rotation #1, Mondays-Thursdays, 4-4:50pm, February 14-24, Natatorium. The fee is \$27 and includes a Red Cross certification card. Parental consent is required.

14) **Basic 35mm Photography** - with **William Johnson**, Saturdays 10am-12pm, February 19-March 11, COB-138. The fee is \$30. Materials include a 35mm camera capable of interchangeable lenses and 2 rolls 100-400 ISO speed film.

## Personnel News Briefs

**Michael F. Shaughnessy** has just been nominated for the Editorship of Educational Psychology Review published by Plenum Press. If elected, he will begin his term as Editor in January 2001.

## Employment

**ENMU-Portales Campus employment opportunities.** Apply at University Personnel Services, Administration Building, Rm. 207. Call ext. 2115 for more information. For professional positions submit a letter of interest, resume and names and phone numbers of three references. For support positions, obtain application forms from University Personnel Services. Current job openings are posted on the Job Line at ext. 2411.

### Portales

Support Positions

**POSITION: Grounds Mechanic:** LOCATION: Physical Plant. BASE SALARY: Commensurate with education and experience. DEADLINE: January 13, 2000. DATE AVAILABLE: Immediately.

**POSITION: Temporary On-Call Custodian Pool:** LOCATION: Physical

Plant. BASE SALARY: \$5.48 per hour. DEADLINE: January 13, 2000. DATE AVAILABLE: Immediately.

**POSITION: Department/Division Secretary:** LOCATION: Anthropology and Applied Archaeology. BASE SALARY: \$6,672.50 (half-time). DEADLINE: January 19, 2000. DATE AVAILABLE: Immediately.

Professional Positions

**POSITION: Vice President for Academic Affairs:** LOCATION: Academic Affairs. BASE SALARY: Negotiable. Review of applications will begin February 1, 2000, with an anticipated start date of July 1, 2000.

**POSITION: Dean of the College of Education:** SALARY: Commensurate with education and experience. DEADLINE: Position is available July 1, 2000. Review beginning January 17, 2000.

**POSITION: Director of Development:** LOCATION: Office of Development. BASE SALARY: Commensurate with education and experience. DEADLINE: January 24, 2000. DATE AVAILABLE: Immediately.

**Classified Ads**

**FOR SALE** - 5 -bedroom house with Mother-in-law quarters, 3 full bathrooms, 2 living room areas, 2 kitchens, sunroom, formal dining room, laundry room, 2 car garage, fireplace, pantry, automatic sprinkler system, ceiling fans in every room, landscaped backyard and great neighbors. Located at 3713 Linkwood Lane and the selling price is \$127K. Call Alicia at 762-0050 or 742-1257.

**FOR SALE** - 1973 14 x 64 mobile home - 3 bedroom, 1 bath, in great condition with some remodeling done, stove and refrigerator, W/D hookups, plenty of storage space, set in trailer park. \$6000, call 356-5676.

**FOR SALE** - 1987 Volkswagen Cabriolet convertible, interior/exterior in great condition. Runs great. Call 359-1748 after 5 p.m.

**FOR SALE** - 1977 Dodge Colt, 4-door, 4 cylinder. \$300 OBO. Call 356-0364 after 5 p.m.

**FOR SALE** - 1990 Blue Skylark Buick. Make offer. Call 478-2317.

**FOR SALE** - 1984 Chevy Citation II, 4 door, 4 cylinder, auto transmission and A/C. \$800. Call 359-0380 after 6 p.m.

**FOR SALE** - 1980 Ford F150 pick-up, runs goods, \$800. Call Mary at 356-6538.

**FOR SALE:** 1984 Honda Prelude, 5-speed, A/C. New brakes, 2 new tires. 2-year old interior and custom paint job. \$3200. 762-8590 or e-mail naven@3lefties.org.

**FOR SALE** - Kenmore kitchen stove almond color, almost like new. Asking \$350. Call 356-2413 or 356-8787.

**FOR SALE** - Fairly new Black Samick piano \$1300 OBO, Health Walker \$100, Eddie Bauer backpack with leather \$25, and a set of dishes with ivy trim, never been used \$40. Please call 356-0890.

**FOR SALE** - ½ karat diamond engagement ring, marquis cut diamond, Gordons gold bond certified. Have all paper work, for more information call 356-0918 or 749-0917.

**FOR SALE** - Packard Bell PC with Windows 98, and a Cannon Color Jet Printer for only \$700. Including additional software. For more information please call Lupe at 356-4387.

**FOR SALE** - An Olympic style bench \$50. Call 359-1748 after 5 p.m.

**FOR SALE** - Seasoned chopped wood (pine), some large chunks. Approximately 2 ½ cords. \$120, contact Merlene Olmsted, 562-2444.

**FOR SALE** - Full mattress and box spring with frame, \$75. Full mattress and box spring without frame \$65. Call 356-9177

**FOR SALE** - Late 1940's Duncan Phyfe style upholstered and wood sofa. Call 359-0016 between 5 p.m. and 9 p.m.

**FOR SALE** - Barbie doll collection, includes several dolls, battery operated car, motorhome w/vehicle, horses, accessory sets (bar-b-que, beach, etc.), and some clothes. \$100 OBO. Bundy Flute and music stand in excellent condition, \$150. VCR cabinet 3/drawers \$7, rollerblades, men's size 6, only wore a few times, \$30. Call Brenda at 356-8373 after 5 p.m.

**FOR SALE** - Used Spanish Book "Asi Es" good for Spanish 101, 102, and 201. Call 359-3117.

**FOR SALE** - Thick, beige carpet, 11' x 15', good condition. Call Jack Scott 356-5002.

**FOR SALE** - Firewood, great price and will deliver. Call 359-2267.

**FOR RENT** - Spacious one bedroom apartment, fenced yard, located at 520 S. Ave. E. \$195 a month plus deposit and utilities. No pets. Call 356-5916.

**FOR RENT** - 2-bedroom, 1-bath house close to Steiner Elementary School and City swimming pool, located at 720 S. Dallas, fenced yard, W/D hookups, pet dog(s) negotiable, large detached garage. \$300.00 a month plus deposit and utilities. Call 356-5916.

**FOR RENT** - Clean, 2 -bedroom fully furnished apartments, off the street parking. Call 359-0231.

**FOR RENT** - Semi-furnished room in furnished house. Within walking distance of IGA and ENMU. Washer and dryer, large backyard. \$100 per month and 1/4 of utilities. If interested call 356-4566.

**FOR RENT** - 3 -bedroom house with attached garage and large fenced yard.. New carpet, new tile in kitchen and bath, completely repainted, includes all appliances. Great location. \$495 plus deposit and utilities. Leave message at 356-6257.

**FOR RENT** - 3 -bedroom, 2 bath mobile home with washer and dryer. Water and heat paid. \$375 a month and deposit. Call 359-1948.

**FORRENT** - One bedroom, brick house. For information call 356-6491 or after 5 p.m. call 356-8304.

**FOR RENT** - Nice, two-bedroom brick house, good location, spacious rooms, corner lot, large garage. \$375 a month plus deposit and utilities. Call 356-5916.

**SICK CARE AND CLEANING SERVICES** - Do you need your house cleaned? Do you have a sick child, sibling, spouse or parent who needs care? Call Martha at 359-1262. Leave a message.

**BIRD'S NEST** - If you need a meeting room or just good food, call the Bird's Nest at 356-9044 or 356-5103, or come by 1603 W. 2nd St.

**PRESCHOOL** - Portales Presbyterian Preschool, Early Childhood Education has openings for Tuesday and Thursday mornings 8:30-11:30 a.m. \$50 a month, ½ tuition for student mothers. Close to campus at First Presbyterian Church, 1st and Ave. F. Call 356-5533 or 356-6979 for more information.

**MECHANIC** - Toyota mechanic, and other foreign cars, 13 years experience. Call 356-0716.

## Authorized Absences

**For authorized absences to appear in *The Monday Memo*, departments must obtain absence forms from the Office of Student Affairs (SAS, Room 194). After completion and return of the forms to Student Affairs, a copy is directed to *The Monday Memo* for publication.**

**SPONSOR:** Wayne Moore

**PURPOSE:** Basketball

**DESTINATION:** Abilene, TX

**DEPARTURE:** January 7, 8 a.m.

**RETURN:** January 11, 12 a.m.

**STUDENTS:**

Jenny Conaway  
Amanda Mendez  
Sharon Max  
Jody Avent  
Breanne Baker  
Brandi Bates  
Jennifer Dvorak  
Lenni Hartley  
Katheryne Hickman  
Lisa Rollins  
Bobbie Wallin  
Missy Frazier  
Ginger Armacost  
Dustin Klafka  
Kelsey Lodge

**SPONSOR:** Terry Tyler

**PURPOSE:** Basketball

**DENSTINATION:** Abilene, TX

**DEPARTURE:** January 7, 2 p.m.

**RETURN:** January 11, 6 p.m.

**STUDENTS:**

Keenan Browder  
Torry Peoples  
Shane Brown  
Cord Wilburn  
Johnny Estrada  
Brad Holland  
Edwin Quintana  
Kevin Stengem  
Dominic Carrera  
Mike Claassen  
Rob McCaskill  
Brandon Ridenour  
Robert Whalen  
Matt Moyer  
Nelson Smith

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