



The Monday Memo

Eastern New Mexico University

The weekly newsletter of Eastern New Mexico University is published by University Relations. Material deadline is 12 noon. Thursday for the following Monday issue. Direct information to Candace Baros, *The Monday Memo* Editor, Station 6, Administration Building, Ext. 2131

Monday, November 6, 2000

Vol. 53, No. 16

Meetings

Curriculum Committee Meeting

Mondays
3 p.m. to 5 p.m.
Library Conference Room

Faculty Senate Meeting

Every 1st and 3rd Thursday of the month
3:30 p.m.
COB113

Graduate Committee Meeting

Thursday, November 9, 2000
3:30 p.m.
Regent's Room

Library Committee Meeting

Tuesday, November 7, 2000
2:30 p.m.
Library Conference Room

American Association of University Professors

Thursday, November 9, 2000
3:30 p.m.
UCC117
All faculty are invited

Extended Learning Committee Meeting

Wednesday, November 15, 2000
2 p.m.
COB103

Notices

MONDAY MEMO DEADLINE - The deadline for submissions to the *Monday Memo* is noon on the Thursday prior to the Monday publication. Submissions may be sent via e-mail: Candace.Baros@enmu.edu or faxed to 562-2256. **E-mail is preferable.** For further information, please call ext. 2131.

CLEARANCE TO BEGIN WORK - All new employees (faculty, professionals, support staff, student hires, work study students, and GA's) must report to Personnel Services before starting to work to complete I-9 and Drug Free Workplace forms. New employees will not be paid until these forms are completed. Employees must present iden-

tification required by the Immigration and Naturalization Service when completing these forms, i.e., drivers license AND social security card or birth certificate. Please contact Personnel Services if you have any questions.

ATTACHMENTS TO THE MONDAY MEMO - Individuals desiring to provide attachments to the *Monday Memo* (limited to 8 ½ " x 11" paper) must obtain approval of the editor well advance of the desired publication date. The individual or department is responsible for the duplication of the original material by submitting a duplicating request to University Printing by 1 p.m. on the previous Thursday of the desired publication date. The request must note that the material is intended for an attachment to the *Monday Memo* and include appropriate budget number.

ATTENTION WAL-MART SHOPPERS

- Wal-Mart has changed their payment policy. Starting November 1, 2000 the Wal-Mart Stores will no longer accept purchase orders of any kind. Payment is due upon receipt of merchandise. They will only accept the following forms of payment "credit card, cash or check". Fortunately the Business Office is currently working on a purchase Procurement Card that will assist every department with their small purchases under \$500.00. Until the Procurement Cards are available, departments are requested to purchase from other sources that do accept purchase orders. **PLEASE REMEMBER** - A purchase order or a mini-purchase order is required for all University purchases except dues, subscriptions, and registrations.

PAYROLL AND THE THANKSGIVING HOLIDAY - ENMU will be closed for the Thanksgiving holiday when the 11-24-00 payroll occurs. Therefore, payroll checks will be released on Wednesday, November 22. There will be no change in the direct deposit date. In order to process payroll early, time sheets normally due on Friday, November 17 are due by 2:00 p.m. on Thursday November 16.

ATTENTION ALL FACULTY - All faculty please inform your students registering for EDF 222, Structured Observations of Teaching, Spring semester, 2001, that they will be required to serve as observers/apprentices in area public schools four hours per week for ten weeks beginning as early as the fifth week of the semester. This practicum is in addition to regular class attendance. Limited spaces in Portales will require many students to travel to other school districts. This may be convenient for those who live in other districts but may be inconvenient for those who live in Portales. They must plan their class and work schedules to allow for the four hours per week requirement at the rate of two two-hour visits or one four-hour visit from week five through the end of the semester. Questions may be directed to Mr. Bill Gaedke, EDF 222 instructor, ED 148, Ext. 2784, email billy.gaedke@enmu.edu." Thank you!

AMERICAN ASSOCIATION OF UNIVERSITY PROFESSORS - The ENMU chapter of AAUP cordially invites faculty to become members. As the nation's foremost defender of tenure and academic freedom, AAUP seeks to preserve the integrity and values of the academic profession, including those of due process. For inquiries, please contact Richard Willen, ext. #2504.

UNUSED COPIER CODES WILL BE DELETED

- Central Copies will be deleting unused copier codes. We currently have approximately 130 codes not being utilized by ENMU Departments. If your department wishes to keep a code that has not been used in the last three months please contact Robin Fuentes at robin.Fuentes@enmu.edu. Please submit your request on or before December 15, 2000. Thanks for your assistance.

CALL FOR PROPOSALS/ASSESSMENT CONFERENCE

- The deadline for proposals for presentations at the New Mexico Higher Education Assessment and Retention (NMHEAR) Conference is November 22, 2000. Pro-

posals forms have been made available through mailings on campus and on the Web at <http://www.enmu.edu/~smithl/Assess/present.htm>. Eastern has always been the leader in number of presentations at this conference. Let's continue that tradition. Questions may be directed to Crystal Pritchett at 4313, Deborah Bentley at 2315 and Larry Smith at 4312.

VALIC REPRESENTATIVE ON CAMPUS - Julie Canon, representative for Variable Annuity Life Insurance Company (VALIC) will be on campus Wednesday, November 8, 2000. She will be in the Sloan Room (190) in the SAS building from 10:30 a.m. to 4 p.m. VALIC is one of the carriers for the Alternative Retirement Plan (ARP), and also is one of the tax-sheltered annuity (TSA) companies at ENMU. Julie will be available to discuss both ARP and TSA's, retirement planning, financial planning, and investments. Employees may stop by for one-on-one questions and concerns.

EXTENDING THE REACH - The NEH has faculty research grants available which may result in furthering the educational missions of the institution by enriching the humanities content of classroom teaching. For more information and grant packages, please contact the Grant & Contract Management Office at ext. 2677 or come by Quay Hall room 115.

VOLLEYBALL TONIGHT!! - Tonight is the last home volleyball game of the season! The Zias will take on Wayland Baptist at 7pm in "The Shoe". Come and cheer on the Zias!!

ENMU BOOKSTORE - Children's books will be 20% off in celebration of Children's Book Week: November 13th - 17th. We have invited ENMU staff, professors, and students to come and read to our Child Development Center children each day at 10:45 am. The following people will be our readers: **Monday, November 13** - Bobbie Victor; **Tuesday, November 14** - Dann Brown; **Wednesday, November 15** - Crystal Williams; **Thursday, November 16** - Felipe Macias; **Friday November 17** - Nico Cameron. Parents, students, and ENMU employees are welcome to attend. Our entire selection of candles will be 10% off and you will find other daily sales. So...come in, browse, enjoy watching all the "little ones" and have a free cup of coffee compliments of Sodexho.

SCHOLASTIC BOOK FAIR IS HERE - Student Council for Exceptional Children (SCEC) is having their Book Fair When: November 6-9, 8am -7pm

November 10, 8am-12 p.m. Cash and Checks will be accepted for all purchases. For more information contact Laurie at 562-2169, or Lauire.Johannsen@enmu.edu

FAVORITE FACULTY AWARD - Alpha Lamda Delta Honor Society will be given out a Favorite Faculty Award. Voting starts November 6th and goes through November 10th. All ENMU students can vote for their favorite faculty person. Voting centers will be set up in all residence halls, CUB, Sodexho Marriott Cafeteria and the Administration Building. Favorite Faculty to be awarded December 7, 2000. Please come out and vote.

CLAS AEOP MEETING - The CLAS AEOP members would like to invite other AEOP members and guests to our November 14 meeting at noon in JWLA. Please bring your favorite or easiest Mexican food. Desserts and drinks will be provided. Questionnaires will be sold for 25 cents to try to win the door prize. If there is a tie—names will be drawn.

CALL FOR ARTICLES - The Draw is a newsletter dedicated to providing timely information on developments in the archaeology of the Llano Estacado in general and Blackwater Locality Number 1 in particular. Published by ENMU, The Draw is requesting articles for its Fall 2000 issue. ENMU staff and students are encouraged to submit articles. If you have an idea for an article or would like more information, contact Jack Fenner (jack.fenner@enmu.edu) or George Crawford (george.crawford@enmu.edu).

ATTENTION MBA STUDENTS - The MBA Comprehensive Examination will take place on Saturday, November 18, 2000 from 8:00 AM to 3:00 PM in the College of Business. Please contact Dr. Bill Brunsen, x2744, for more information.

DIA RESEARCH GRANT PROGRAM - The DIA has research grants available in areas pertaining to pharmaceutical and biotechnology product development, regulation, marketing, utilization, and surveillance. Deadline to apply is December 15, 2000. Please contact the Grant & Contract Management Office at ext. 2677 or come by Quay Hall room 115 for more information.

INSTRUCTIONAL DEVELOPMENT GRANTS - The Instructional Development Committee invites all tenure-track faculty to apply for mini-grants to provide resources and/or seed money for innovative courses, projects

and programs. Proposal packets are available in the Grant & Contract Management Office, Quay Hall, Room 115, telephone extension 2677. The deadline for submitting proposals is Friday, November 17, 2000 at 5:00 p.m.

ATTENTION UNIVERSITY EMPLOYEES - The purpose of the University Post Office is to ensure delivery of *university mail and packages* to stations. **Personal packages addressed to stations will *not* be delivered on the Post Office route.** The University Post Office is not authorized to pick up UPS, Fed Ex., or other private courier's packages that have been delivered to the wrong station or have been signed for at the wrong station. Handling these types of personal mail and non-mail items impacts the efficiency of University mail delivery. Thank you.

ALAN T. WATERMAN AWARD AVAILABLE - The ALAN T. WATERMAN AWARD is now available. The purpose of this award is to recognize outstanding young researchers in any field of science or engineering supported by the Foundation. Deadline for submissions: Postmarked by December 31, 2000. For more information and application materials, please visit the NSF website at www.nsf.gov/nsb/awards/waterman. You may also email NSF Publications Clearinghouse at pubs@nsf.gov or Susan E. Fannoney at sfannone@nsf.gov.

ATTENTION ALL DEPARTMENTS - Transfer Orientation will be on November 10, 2000. Check in will begin at 9 a.m. in the CUB, along with the information fair. If you have any questions or would like to contribute to the information fair or Orientation, please contact Candace Hale at ext. 2282 or Michelle Ficke at ext. 2024.

ATTENTION ALL ORGANIZATIONS - On Friday, November 17th, there will be an Organization Fair from 1:30 to 3:30 in the CUB for Spring 2001 Freshman Orientation. Any group that is interested in representing their organization during the Orientation, please contact either Michelle Ficke at ext. 2024 or Candace Hale at ext. 2282.

FORD FOUNDATION AND THE ROCKEFELLER FOUNDATIONS HAVE FELLOWSHIPS AVAILABLE - The FORD FOUNDATION has fellowships available for minorities with the following deadlines: Predoctoral fellowship deadline is November 10, 2000; Dissertation fellowship deadline is December 1, 2000; and Postdoctoral fellowship deadline is January 8, 2001. The ROCKEFELLER FOUNDATION also has fellowships available for 2000-2001 to support scholars and

writers engaged in research on global, social and cultural issues relating to diversity, sustainability and civil society. For more information, please contact the Grant & Contract Management Office at ext. 2677 or come by Quay Hall room 115.

HOWARD HUGHES MEDICAL INSTITUTE -Predoctoral Fellowships in Biological Sciences are available for the 2001 year. The Deadline to apply is November 8, 2000. Please contact the Grant & Contract Management Office at ext. 2677 or come by Quay Hall room 115 for more information.

INTERNAL RESEARCH GRANTS - Proposal forms and criteria for research grants for new faculty are available in Quay Hall, Rm. 115. Grants are provided for first-year, tenure-track faculty with terminal degrees. Proposals are due in the Grant & Contract Management Office no later than 5:00 p.m., Friday, November 10, 2000. Proposals received after the deadline will not be considered for funding. Contact the Grant & Contract Management Office at ext. 2677 for a proposal packet.

EMOTIONS ANONYMOUS - Do you feel depressed, have anxiety, unable to sleep, experience mood swings, angry or feel guilty? EA may be helpful at this point in your life. You will find that members have experienced the same feelings and you are not alone. We believe EA can work for anyone who wants a change. We meet every Thursday at 7:30 p.m. at Westminster Presbyterian Church at 3112 Thornton. For more information call 763-4355 or 763-6015.

2000 GUITARS! - 2000 GUITARS will feature the return of the amazing Mo Perry, the trio ZERO, and the ROCKS! Join your musical host Brackston Taylor as he jams with Andy Mason, and have a great cup of warm dark liquid at Ground Zero on Monday (tonight), Nov. 6 at 7:30. Don't miss it!!

TOASTMASTERS - Increase self-confidence and polish presentation skills in a very positive, non-threatening atmosphere by joining Toastmasters. Meetings are held every Wednesday mornings at El Rancho Restaurant, 6:30 a.m. for breakfast and 6:45 a.m. the meeting begins. For information, call SueB at 359-1238

THE NATIONAL RESEARCH COUNCIL HAS POSTDOCTORAL AND SENIOR RESEARCH ASSOCIATESHIP PROGRAMS FOR 2001 - Application materials and additional information regarding the programs, laboratories and their locations, and areas of re-

search can be found on their Website at <http://national-academics.org/rap>. You may also call the Grant & Contract Management office at ext. 2677 or come by Quay Hall room 115.

INTERNSHIP PRESENTATION - Please join the faculty of the College of Business in COB 117 on 11/16/2000, 3:30 - 4:00 PM, as Kari Board presents the results of her internship at Johnson Miller & Co. A copy of the final paper is available for review in COB 204.

THESIS DEFENSE - Michael J. Proper, Masters candidate in Anthropology, will defend his thesis "Standing at the Foot of Guadalupe Ruin: The Eleanor Site," on Friday, 11/10/00, at 3:30 pm in COB 123. All interested parties are invited to attend.

ENMU WOMEN FUN & INFORMATION FAIR - Come to the ENMU Women Fun & Information Fair! It will be Saturday, November 11, 2000 from 2:30 p.m. until 5 p.m. at the Memorial Building (200 E. 7th, Portales). The fair is a community-wide event organized and sponsored by ENMU Women. It is intended to provide a public forum for non profit organizations, service clubs, and community resources to let people know about their programs and services in a fun atmosphere. It will include displays by area organizations as well as simple family-oriented activities. Display spaces and entry to the public are free. For more information call Kimberly Lutnesky at 359-0771 or Annette Oviedo at 359-1733. If your organization is planning to participate, the enrollment deadline is Monday, November 6, 2000.

FCE CHRISTMAS IDEA EXCHANGE PROGRAM - Roosevelt County Family & Community Education Clubs invites you to come to a Christmas Idea Exchange at the Roosevelt County Electric Coop Building, 121 N. Main in Portales on Monday, November 16 at 1:30 p.m. Several members will be giving demonstrations or presenting hands-on Christmas decoration ideas. Refreshments will be served. For more information call the Extension Office at 356-4417.

EXTENDED LEARNING NON-CREDIT COURSE OFFERINGS - The following is a list of **non-credit** course offerings
Aqua Aerobics - join **Alisha Eldridge**, Red Cross Certified Instructor, for all ten of these Monday & Wednesday, 3:00-3:50pm rotations beginning September 11 & 13 and ending November 13 & 15 at the Natatorium. Each rotation is only \$8.00 or receive a discount by prepaying all ten for only \$75.00.

Swimming - for ages 4 years and up with Red Cross Certified Life Guards **Alisha Eldridge** and **Ben Zatorski** with three 2-week rotations Monday-Thursday, 4:00-4:50pm, beginning September 25, October 16 and November 6 at the Natatorium. The fee is \$35 per rotation and includes a Red Cross Certification Card for the level passed.

Power Point - with **Richard Bradfute**, Distance Education Supervisor, ENMU, Monday, November 6, 6:00-8:30 p.m., UCC-107. The fee is \$30.

Rainbow of Colour Cross Stitch - with **Victoria Garrett**, Cozy Cottage Cross Stitch Shoppe, 119 S. Main St., Tuesday, November 7, or Thursday, November 9, 6:30-9:30 pm. The registration fee is \$7 with an \$8 kit payable to the instructor.

The Easy Way to Build Web Pages - with **Richard Bradfute**, Distance Education Supervisor, ENMU, Monday, November 13, 6:00-8:30pm, UCC-107. The fee is \$30.00.

Four-Week Cross Stitch - make a Santa Sack in plenty of time for Christmas with **Victoria Garrett**, Cozy Cottage Cross Stitch Shoppe, 119 S Main St, Tuesdays, November 14-December 5, 6:30-9:30pm. The fee is \$40 with a \$23.35 kit payable to the instructor.

Christmas Angel - make a heavenly Christmas angel for tree or table with **Doncella Caywood** in just one evening, Tuesday, November 28, 6:30-8:00pm, FCS-99. The registration fee is \$5 with a lab fee of \$5 payable to Doncella at the beginning of class.

One-Day Album - with **Deena Davis**, Saturday, December 9, 9:00am-1:00pm, COB-138. Bring 20-30 theme oriented snapshots. The fee is \$10 with a \$25 kit fee which includes your album, theme stickers, etc. Please register by November 22 in order to pick your album color of cranberry, sapphire or sterling.

EXTENDED LEARNING CREDIT COURSE OFFERINGS - The following is a list of **credit** course offerings

Legal Issues Regarding Students with Disabilities in the Classroom, SPED 493/593, an ITV 1 credit hour topics course with **Dr. Sherrie Bettenhausen** will meet Saturdays, January 6 and 13, 2001, ED-116, 9:00am-5:30pm.

Students as Teachers, SPED 493/593, an ITV 1 credit hour topics course with **Dr. Sherrie Bettenhausen** will meet Saturdays, February 10 and 17, 2001, COB-110, 9:00am-5:30pm.

Teaching Students with Attention Deficit Hyperactivity Disorder, SPED 493/593, an ITV 1 credit hour topics course with **Dr. Sherrie Bettenhausen** will meet Saturdays, March 3 and 10, 2001, COB-110, 9:00am-5:30pm.

Fine Arts

Through Nov. 26

9th Annual Scene/Unseen National Juried Art Exhibition, Runnels Gallery in Golden Library/Wednesday, Nov. 1 All-State Vocal Auditions, 8 am-5 pm, School of Music

Thursday, Nov. 9

Steel Band Concerts, 6:30 & 8 pm, Buchanan Hall

Saturday, Nov. 11

Instrumental All-State Day, 8 am-5 pm, School of Music

Nov. 15-18, 19*

"Pirates of Penzance," 8 pm (*2 pm), University Theatre Center, tickets \$7 general admission, \$6 senior citizens, \$5 pre-college, \$4 ENMU students w/current activities sticker; UTC Box Office opens Nov. 8, (505) 562-2710

Tuesday, Nov. 28

Jazz Ensemble, 7 pm, University Theatre Center

Personnel News Briefs

Karen Alexander was a featured speaker at the Juneau, Alaska State Conference of the International Reading Association, Oct. 19, 2000. Mrs. Alexander spoke on Poetry Performance and Reading Success. Karen and daughter Michaela, were invited poetry performers for ENMU's Child Development Center's Fall Festival, Oct. 25, 2000.

Dr. Alan W. Garrett, Associate Professor of Education Foundation, recently presented a paper entitled "Ellsworth Collings & Introduction to a Forgotten Progressive Educator" at the annual meeting of the Midwest History of Education Society Meeting in Chicago. During this meeting, Dr. Garrett also was elected to a three-year term as treasurer of the Society.

Dr. John Humphreys, Assistant Professor of Management, and **Theresa Sawyer**, graduate assistant in the College of Business, will be presenting a paper entitled, *Transformational, Transactional, and Laissez-faire Leader Behavior and Constructive Thinking Ability: The Relationship with Consolidated-Follower-Unit Performance*, at the 8th Annual Conference of the American Society of Business and Behavioral Sciences to be held in Las Vegas, NV during February 2001.

Rosie Stallman presented at the National Sports Travel Conference in Dallas, Texas, on Oct. 26 and 27. She presented with the World Senior

Games Coordinator and the Youth World Soccer League Organizer. Rosie's presentation was entitled, "Marketing Events to Generation X".

Lorelei Taylor, instructor of Yoga, gave a presentation on "Yoga in the Classroom" at the New Mexico Association of Health, Physical Education, Recreation, and Dance state conference on October 27, 2000, which was held at Santa Fe Community College in Santa Fe. The presentation to teaching professionals emphasized stretching, breathing, and relaxation techniques for elementary, high school, and college level students.

Employment

ENMU-Portales Campus employment opportunities. Apply at University Personnel Services, Administration building, Rm. 207. Call ext. 2115 for more information. For professional positions submit a letter of interest, resume and names and phone numbers of three references. For support positions, obtain application forms from University Personnel Services. Current job openings are posted on the Job Line at ext. 2411.

Portales

PROFESSIONAL POSITIONS

POSITION: Coordinator of Teacher Education. LOCATION: School of Education - Office of Field Experience. SALARY: Commensurate with education and experience. DEADLINE: November 10, 2000. DATE AVAILABLE: As Soon As Possible.

POSITION: Instructional Technology Specialist. LOCATION: Computer Services. SALARY: Commensurate with education and experience. DEADLINE: November 16, 2000. DATE AVAILABLE: As Soon As Possible.

SUPPORT POSITIONS

POSITION: Police officer. LOCATION: University Police Department. SALARY: Commensurate with training and experience. DEADLINE: November 8, 2000. DATE AVAILABLE - As Soon As Possible.

Classified Ads

FOR SALE - 2-bedroom, 1 bath stucco house with new paint inside and out, carpet over hardwood, refrigerator and range, has washer and dryer hookups, evaporative air conditioner, wall heater with thermostat, shower over tub, established yard. Detached single garage with automatic door opener and large storage room on back. Call 356-5678 and leave a message.

FOR SALE - 1995 Ford Mustang, red with gray interior. 64,000 miles, very

clean. \$4000 OBO. Call 356-1645 after 5 p.m. or 681-0639 during the day.

FOR SALE - 1988 Ford F250, a good work truck. Call 359-0374 and ask for Leonard.

FOR SALE - 1986 Cutlass Ciera, 4 door with a good motor and tires. \$800 OBO. Call Teri at 356-5556.

FOR SALE - 1988 Ford Tempo, runs good, great for work or school. \$850 OBO. Call 356-4755.

FOR SALE - 1998 Chevy Tahoe. 36,500 miles, 4 door, 2 wheel drive, power seat, CD/cassette and rear air. Kelly Blue Book \$22,895 - yours for \$21,000 OBO. Call Monica at 356-0606 or 760-8535.

FOR SALE - 1998 Chevy 4x4, ext. cab, 350 Vortec, 5 sp. trans., Clarion CD player, tinted glass, Ranch-hand grill guard and rear bumper. Asking payoff call 356-9038, 6PM until 11PM.

FOR SALE - Kenmore gas dryer. Works great. \$100.00. Call 356-6626.

FOR SALE - Gas stove \$50, refrigerator \$100, and an Acer computer system with color DeskJet printer \$600. Call 356-2583.

FOR RENT - Large 4-bedroom, 2 bath with washer and dryer and fenced back yard. \$600 a month plus deposit. Call 359-1948.

FOR RENT - 1-bedroom furnished house and a one bedroom furnished apartment. Attractive and well located. Water paid. No pets, please. Call Hilliard Properties at 356-6003.

FOR RENT - 4-bedroom, partly furnished, has refrigerator, stove, washer and dryer. For more information call 749-3474 or 505-482-3268.

FOR RENT - 1008 W. 14th Lane. 2 bedroom house, large yard. Recently redecorated. \$375 a month + utilities, \$200 deposit. No inside pets. Call 356-8698 after 5:00.

PRESCHOOL - Portales Presbyterian Preschool, Early Childhood Education has openings for Tuesday and Thursday mornings 8:30-11:30 a.m. and Monday, Wednesday, and Friday mornings. Close to campus at First Presbyterian Church, 1st and Ave. F. Call 356-5533 or 356-6979 for more information.

YARDWORK - Need someone to do yardwork? For more information call Steve at 359-3028, or 760-8886.

PRESCHOOL/CHILDCARE - Nanna's House Preschool & Childcare Center has full time and half-day openings for

children ages 2 - 5. Structured Early Childhood Program with the Warmth of Home. Visit us at 710 South Abilene or call 356-0541 or 276-8241 for more information or references. Director - Teresa Wood-Sanders, Certified Teacher.

MECHANIC - Providing service on Toyotas and other imports. 13-year experience. Call Tim at 356-0716.

HOUSEWORK AND IRONING - Looking to do housework and ironing at home. Call Carmen at 359-0977, will be home after 4:00 p.m.

CLEANING SERVICES - Reasonable rates. For information call Marilyn at 356-5810.

PIANO TUNING AND RESTORATION - For piano tuning and restoration call 356-8068.

FOUR SEASONS CHIMNEY SERVICE - For all of your chimney needs. Serving Clovis and the surrounding areas. Tucumcari office, 505-461-2199 and the Clovis office 5050-762-0841. Discount rate available.

FREE - 4 shepard/great pyreneese mix puppies ready to give away, all females and great pyreneese mother to good homes. Will be medium sized dogs. Puppies will be great for working cattle/sheep. Mother is very sweet and gentle and is about 4 years old. Call Lesli @ 359-2247, leave message.

COMPUTER PROBLEMS? NO PROBLEM - Repairs, Upgrades, Sales and Service of any kind at a significant discount from retail. I come to you. Call Matt, cell:(505)749-4038 or email MPalulis@winfire.com anytime.

CAR PROBLEMS? NO PROBLEM - Minor repairs, Tune ups, Oil Changes, Jump Starts, Lock Outs, etc. I come to you, reasonable rates, 15 yrs experience. Call Matt, cell:(505)749-4038 or email MPalulis@winfire.com anytime. Flyers available at Univ. Police Station.

WANTED - Nursery worker for children 2-4 years of age. Sunday a.m. and p.m. Wednesday p.m. For more information please call Emmanuel Baptists Church at 356-8275.

LOOKING FOR A FILING CABINET - I have a 4 drawer filing cabinet in my peer wellness office and am looking for three 2 drawer filing cabinets to go through out Lincoln Hall. If you would like to exchange or give me one, please call Darby Peoples at x2632.

Authorized Absences

For authorized absences to appear in *The Monday Memo*, departments must obtain absence forms from the Office of Student Affairs (SAS, Room 194). After completion and return of the forms to Student Affairs, a copy is directed to *The Monday Memo* for publication.

SPONSOR: Lela Goar
PURPOSE: National FCCLA A+ Meeting
DESTINATION: Prescott, AZ
DEPARTURE: November 1, 10 a.m.
RETURN: November 3, 12 a.m.
STUDENTS: Andrea Ortiz

SPONSOR: Dr. Schroeder
PURPOSE: Attend University of Central Oklahoma Tournament
DESTINATION: Edmond, OK
DEPARTURE: November 2, 9 a.m.
RETURN: November 6, 10 a.m.
STUDENTS: John Hanson
 Andrea Ortega
 Adam Howe
 Bernadette Bennett
 Mark Hendley
 David Register

SPONSOR: Wayne Moore and Dan Buzard
PURPOSE: Women's Basketball
DESTINATION: Las Cruces, NM
DEPARTURE: November 8, 8 a.m.
RETURN: November 10, 1
STUDENTS: Sharon Max
 Breanne Baker
 Jody Avent
 Brandi Bates
 Katheryne Hickman
 Missy Klafka
 Lenni Hartley
 Lisa Rollins
 Jill Stout
 Jennifer Dvorak
 Tricia Doherty
 Tia Doss
 Juliana Morrison
 Brooke Verden
 Niki Shaw

SPONSOR: Jennifer Frey
PURPOSE: Mammalogy Class Field Trip
DESTINATION: Fort Stanton, Lincoln County
DEPARTURE: October 27, 10 a.m.
RETURN: October 29, 7 p.m.
STUDENTS: John Kendall
 Andrew Hope
 Brandon Griffith
 Lori Curry
 Gabriel Garza
 Alyssa Hardy
 Mike McFerraz

Jason Malaney
 Bela Varga

SPONSOR: Merlene Olmsted
PURPOSE: Textiles Tour
DESTINATION: Little Field and Wolfforth, TX
DEPARTURE: November 7, 7 a.m.
RETURN: November 7, 5 p.m.
STUDENTS: Jennifer Caywood
 Loura Oswalk
 Dawn Armant
 Christine Dunn
 Vonnie Banther
 Jamie Hammock
 Melinda Danforth
 Andrea Ortiz

SPONSOR: April Tisby
PURPOSE: Cross Country Meet
DESTINATION: Commerce, TX
DEPARTURE: November 3, 8 a.m.
RETURN: November 4, 8 p.m.
STUDENTS: Mindy Clark
 Colleen Banet
 Nicole Sandoval
 Sammi Lee

SPONSOR: John Montgomery
PURPOSE: Annual Plains Anthropological Conference
DESTINATION: Minneapolis, MN
DEPARTURE: November 9, 8 a.m.
RETURN: November 12, 8 p.m.
STUDENTS: Jack Fenner

SPONSOR: Michael R. Maguire
PURPOSE: Volleyball
DESTINATION: Lawton, OK
DEPARTURE: November 8, 2 p.m.
RETURN: November 11, 11 p.m.
STUDENTS: Stephanie Pratt
 Tanya Heyko
 Dorthea Goble
 Jenny Gledhill
 Rachel Rackler
 Jessica Rowley
 Christabell Mariner
 Abbey Hitchcock
 Amber Barber
 Shana Leatherwood
 Krista Owen
 Lori Noland
 Marjorie Goble

Eastern New Mexico University is an affirmative action and equal opportunity employer. The University does not discriminate on the basis of race, color, national origin, sex, age or disability in its programs, activities, or employment. Persons seeking additional information about the University's nondiscrimination policy should contact the Director of Human Relations/Affirmative Action Officer, ENMU, Station #2, Portales, NM 88130.

