



The Monday Memo

Eastern New Mexico University

The weekly newsletter of Eastern New Mexico University is published by University Relations. Material deadline is 12 noon, Thursday for the following Monday issue. Direct information to Candace Baros, *The Monday Memo* Editor, Station 6, Administration Building, Ext. 2131

Monday, December 18, 2000

Vol. 53, No. 21

Notices

MONDAY MEMO DEADLINE - The deadline for submissions to the Monday Memo is noon on the Thursday prior to the Monday publication. Submissions may be sent via e-mail: Candace.Baros@enmu.edu or faxed to 562-2256. E-mail is preferable. For further information, please call ext. 2131.

MONDAY MEMO HOLIDAY SCHEDULE - There will not be a Monday Memo due to the Holiday Break. The Monday Memo will resume to schedule on Monday, January 8, 2001. The deadline for the January 8 issue will be Thursday, January 4, at noon. If you have any questions please call ext. 2131.

HOLIDAY SCHEDULE - Eastern will close for the holidays at 5 p.m. on Friday, Dec. 22, and re-open at 8 a.m. on Tuesday, Jan. 2. The Golden Library also closes at 5 p.m. on Dec. 22, and the University Computer Center will be closed from Dec. 24-Jan. 1. The Monday Memo will resume

SAFETY TIP OF THE MONTH - Due to fire safety issues, the use of candles and incense are not permitted in any University building. Also, natural cut Christmas trees are not allowed in any University building. This tip comes from the ENMU Safety Office at extension 2796. Have a safe and happy holiday season.

PAYROLL DEDUCTIONS - A reminder to employees with long-term disability, and/or voluntary life insurance, that premiums will increase due to age and/or salary changes effective January 1, 2001. December payroll deductions play for January coverage on NMPSIA plan (Prudential). Information was not received in time for the first December payroll. Therefore, the additional difference in premium will be withheld on the 12-22-00 payroll. A special note of warning to those employees whose birthdays this year reached a 5-year increment of 45, 50, 55, 60, 65, and 70. For those, the premium increase is considerable. Age-up premium increases for UNUM (formerly Commercial Life) will be reflected in the January payroll deductions.

CHANGE IN OFFICE HOURS - During the Christmas break, the Computer Center Helpdesk will have a change in working hours. During the weeks of December 18-22 and January 2-5, the Helpdesk will be open from 7:30 - 5 p.m., Monday through Friday. The Helpdesk will resume its normal hours of 7:30 - 5:30 Monday through Thursday, and 7:30 to 5 p.m. Fridays beginning January 8, 2001.

CHANGE OF HOURS - During the Semester and holiday break the Toy Library will not be open during evenings on Tuesday, as it is normally. Our hours are Monday through Friday 8-5pm. We encourage you to stop by for a visit. You never know what items you'll see. We are in the Education Building Room 127.

RECYCLE USE LASER AND COPIER CARTRIDGES - Just a reminder to recycle your used laser and copier cartridges. Please keep all packing materials with your cartridge(s) so Central Receiving will be able to recycle the cartridges. To have used cartridges picked up please send an e-mail to Fabian.Lopez@enmu.edu.

SMITHSONIAN INSTITUTION - Smithsonian Institution Fellowship Program 2001 has fellowships available for 2001. The deadline to apply is January 15, 2001. For applications material: on the Web: www.si.edu/research+study or send e-mail: siofg@ofg.si.edu (Please include mailing address for requested materials.)
EXTENDING THE REACH - The NEH has faculty research grants available which may result in furthering the educational missions of the institution by enriching the humanities content of classroom teaching. For more information and grant packages, please contact the Grant & Contract Management Office at ext. 2677 or come by Quay Hall room 115.

ALAN T. WATERMAN AWARD AVAILABLE - The ALAN T. WATERMAN AWARD is now available. The purpose of this award is to recognize outstanding young researchers in any field of science or engineering supported by the

Foundation. Deadline for submissions: Postmarked by December 31, 2000. For more information and application materials, please visit the NSF website at www.nsf.gov/nsb/awards/waterman. You may also email NSF Publications Clearinghouse at pubs@nsf.gov or Susan E. Fannoney at sfannone@nsf.gov.

EMOTIONS ANONYMOUS - Do you feel depressed, have anxiety, unable to sleep, experience mood swings, angry or feel guilty? EA may be helpful at this point in your life. You will find that members have experienced the same feelings and you are not alone. We believe EA can work for anyone who wants a change. We meet every Thursday at 7:30 p.m. at Westminster Presbyterian Church at 3112 Thornton. For more information call 763-4355 or 763-6015.

TOASTMASTERS - Increase self-confidence and polish presentation skills in a very positive, non-threatening atmosphere by joining Toastmasters. Meetings are held every Wednesday mornings at El Rancho Restaurant, 6:30 a.m. for breakfast and 6:45 a.m. the meeting begins. For information, call SueB at 359-1238.

THE NATIONAL RESEARCH COUNCIL HAS POSTDOCTORAL AND SENIOR RESEARCH ASSOCIATESHIP PROGRAMS FOR 2001 - Application materials and additional information regarding the programs, laboratories and their locations, and areas of research can be found on their Website at <http://national-academics.org/rap>. You may also call the Grant & Contract Management office at ext. 2677 or come by Quay Hall room 115.

ALUMNI RECEPTION - The Eastern Alumni Association will host the 22nd Annual Alumni Winter Weekend and Social at the Inn of the Mountain Gods in Ruidoso, February 2-4. The Alumni Social will be February 3 at 6:00 p.m. in Parlor A202. All alumni, friends, faculty and staff are invited to this special reception held in conjunction with the Alumni Board of Directors' workshop and winter meeting.

The Inn offers a special room rate of \$60 plus tax to individuals who identify themselves as members of the "ENMU Alumni Group" prior to January 8, 2001. The number to call for reservations is 505-257-5141. For additional information, please contact the Alumni Office at ext. 2125.

EXTENDED LEARNING NON-CREDIT COURSE OFFERINGS

The following is a list of non-credit course offerings
Fly Tying - eight-week class with Vance Dewbre meeting Tuesdays, 6:30-9:00pm, January 16-March 6, COB-138. Materials to be purchased under instructor's direction. The fee is \$35.00.

1) Ballet/Tap/Jazz/Pointe - for ages 3 to 10+ years with Summer Lasiter beginning January 22 through ending recital in the University Theatre on May 5. The charge for each 14-week class is only \$56.00 except for a concurrent enrollment in 10+ ballet and pointe which is \$50.00 each. A \$5.00 recital fee will be assessed at registration. Please call Extended Learning for a schedule of days and times at 562-2165.

2) Beginning Quilting - for the absolute beginner with Judy Matthews, Patchwork House, Clovis, Mondays, 6:30-8:30pm, January 22-February 26, FCS-100. The cost is \$30.00. Don't forget your supply list and Judy encourages calls with any questions!

3) Speedy Cross Stitch - try this one nighter for beginners and walk away with a potpourri heart pillow either Tuesday, January 23 or Thursday, January 25, 6:30-9:30pm with Victoria Garrett, Cozy Cottage Cross Stitch Shoppe. The fee is \$7.00 with a kit fee of \$5.00 payable to the instructor.

4) We Make Music - for ages 3 and 4 years with Nancy Jones, Thursdays, 5:00-5:50pm, January 25-March 15, Greyhound Arena-11. The fee is \$40.00.

5) Printing Tissue Paper for Tissue Paper Collage - for ages 14 years through adult with Bettie Fitzgerald, Thursday, January 25, 6:30-8:00pm, FCS-100. Join Bettie for this one-night, hands-on demonstration but be sure to dress for it if you borrow her paint brush! The fee is \$5.00 with an additional \$5.00 materials fee payable to Bettie.

EXTENDED LEARNING CREDIT COURSE OFFERINGS

The following is a list of credit course offerings
Legal Issues Regarding Students with Disabilities in the Classroom, SPED 493/593, an ITV 1 credit hour topics course with Dr. Sherrie Bettenhausen will meet Saturdays, January 6 and 13, 2001, ED-116, 9:00am-5:30pm.

Students as Teachers, SPED 493/593, an ITV 1 credit hour topics course with Dr. Sherrie Bettenhausen will

meet Saturdays, February 10 and 17, 2001, COB-110, 9:00am-5:30pm.

Teaching Students with Attention Deficit Hyperactivity Disorder, SPED 493/593, an ITV 1 credit hour topics course with Dr. Sherrie Bettenhausen will meet Saturdays, March 3 and 10, 2001, COB-110, 9:00am-5:30pm.

Fine Arts

Dec. 21

NM High School Art Show, Runnels Gallery in Golden Library

Personnel News Briefs

Michael F. Shaughnessy has been asked to serve as Associated Editor of the International Journal of Theory and Research in Education beginning January 1, 2001.

Employment

ENMU-Portales Campus employment opportunities. Apply at University Personnel Services, Administration building, Rm. 207. Call ext. 2115 for more information. For professional positions submit a letter of interest, resume and names and phone numbers of three references. For support positions, obtain application forms from University Personnel Services. Current job openings are posted on the Job Line at ext. 2411.

Portales

PROFESSIONAL POSITIONS

POSITION: Associate Director, Physical Plant/Project Director. LOCATION: Physical Plant. BASE SALARY: Commensurate with education and experience. DEADLINE: January 12, 2001. DATE AVAILABLE: As soon as Possible.

POSITION: Payroll Accountant. LOCATION: Payroll Office. BASE SALARY: Commensurate with education and experience. DEADLINE: January 12, 2001. DATE AVAILABLE: As soon as possible.

POSITION: Director, Health Services. LOCATION: Health Services. BASE SALARY: Commensurate with education and experience/9 month position. DEADLINE: January 3, 2001. DATE AVAILABLE: January 2001.

SUPPORT POSITIONS

POSITION: Department/Division Secretary. LOCATION: Department of Health & Physical Education. BASE SALARY: \$13,749. DEADLINE: December 19, 2000. DATE AVAILABLE: Immediately.

POSITION: Admission Specialist II. LOCATION: Admissions. BASE SALARY: \$13,749. DEADLINE: January 12, 2001. DATE AVAILABLE: As soon as possible.

POSITION: Executive Secretary to the President and Board of Regents.

LOCATION: President's Office. BASE SALARY: \$19,739. DEADLINE: December 21, 2000. DATE AVAILABLE: As soon as possible.

Classified Ads

FOR SALE - 4 bedroom, 2 bath home. Master bedroom has a fireplace and walk-in closet. Kitchen has 2 pantries. Utility, garage, fenced backyard, storage building & lots of greenery. Good Neighborhood. \$52,500. Pictures at www.justusrealty.com. Call Sherri at Justus Realty 356-8594 or 359-0158(H).

FOR SALE - 3 -Bedroom, 2 bath, laundry room, large fenced backyard, carport, corner fireplace in living room. Approximately 1,550 sq. ft. Close to Valencia School. Call 359-0300.

FOR SALE - Completely remodeled 2 bedroom 1 bath house. 850 square feet. Appraised for \$40,000 in 1998. Rents for \$380. Central heat, garage, laundry area, range, refrigerator. New stucco, insulation, doors, insulated windows, sheetrock, vinyl flooring, electrical, roof, garage door, ceiling fans/light fixtures, tile/oak breakfast bar, kitchen/bathroom cabinets, chain link fence. Asking \$37,000. Call 356-0749.

FOR SALE - 3 -bedroom, 2 bath, 14 x 70 mobile home on 1/2 acre, nice neighborhood. \$25,000. Call 359-0954.

FOR SALE - 1989 Pontiac TransAm GTA. T-tops, leather interior, runs great. Professionally customized stereo system. \$7,000 OBO. Contact Joey at 359-6851.

FOR SALE - 1990 Corsica, \$1000 OBO. Good school car. 4 -door automatic, runs great and good gas mileage. Call 769-3339 and ask for Lila.

FOR SALE - 1998 Chevy 4x4, ext. cab, 350 Vortec, 5 sp. trans., Clarion CD player, tinted glass, Ranch-hand grill guard and rear bumper. Asking payoff call 356-9038, 6PM until 11PM.

FOR SALE - 1990 Toyota truck, extended cab with camper shell. 2.4L engine, standard transmission, engine needs work. Make an offer. Call 356-4250.

FOR SALE - 1994 Pontiac Grand Am: 4 dr; white; clean inside & out. 89,000 miles. Blue book Value of \$5100. Call 359-1008.

FOR SALE - 1992 Mercury Cougar XR7. One owner, 67,000 miles. \$6000. Call 356-6107.

FOR SALE - 1976 Jeep Wagoneer 4x4, V8, A/C radio, run good. \$2500 OBO. Call 762-3945 after 5 p.m.

FOR SALE - 1989 Chrysler Lebaron Convertible, nicely equipped, white with white top. New tires, runs good, must sell. \$2500. Call 356-4755.

FOR SALE -1979 Chevy Pick-up. Lots of new parts must drive to appreciate. Asking \$2,600 OBO. For more information, call 763-3146

FOR SALE - 1992 Mitsubishi Diamante, sunroof, runs perfect. \$4800 OBO. Call 356-4755.

FOR SALE - Computer for sale: IBM 486DX2/66; color VGA monitor; EXT 56K modem; 40 MB RAM; 2X CD ROM; 1GB HDD; Win/95. \$350. Call Mel Bishop at 356-5383.

FOR SALE - Couch \$75, Ottoman \$10, small microwave \$30, twin bed \$50, and desk \$30. Call 359-2570 and leave message.

FOR SALE - Complete Queen size waterbed with 6 drawer underdresser and padded bolsters. \$125. Call 356-3063 and leave a message.

FOR SALE - Just in time for Christmas...A four poster spindal bunkbeds for \$250.00. They are like new and in very good condition. Perfect for a boy or girls room or both. Please call Shirley at 356-8772. Welcome to make arrangements to come look.

FOR SALE - Two fat goats, \$40. Call 478-2303.

FOR SALE - Holiday Survival Kit. Absorb less fat while eating your favorite foods and have incredible energy! Money back guarantee. Programs start at \$38.00. Call today! 1-800-296-2031

FOR SALE - Firewood for sale and also delivered. Call 359-2267.

FOR SALE - Good used wood kitchen cabinets. Includes: upper, lowers, sink, and countertops. Only \$150.00. Call 742-1086.

FOR SALE - Brick, 3-bedroom, 2-bath, utility room, attached garage, fenced yard, across from Portales High School at 109 N. Knoxville. \$500/mo, \$300 deposit & utilities. Call 356-5916.

FOR RENT - Spacious 1-bedroom, 1-bath aptment, pantry, fenced yard, good location, walking distance to ENMU at 522 S. Ave. E. No pets. \$195/mo., \$150 dep. & utilities. Call 356-5916.

FOR RENT - Large 4 -bedroom, 2 bath with washer and dryer and fenced back yard. \$585 a month plus deposit. Call 359-1948.

FOR RENT - 4 -bedroom, partly furnished, has refrigerator, stove, washer

and dryer. For more information call 749-3474 or 505-482-3268.

FOR RENT - Completely remodeled 2 bedroom, 1 bath house with stove and refrigerator, washer/dryer hookups. Very nice and clean. \$380 per month, call 356-0749.

PRESCHOOL - Portales Presbyterian Preschool, Early Childhood Education has openings for Tuesday and Thursday mornings 8:30-11:30 a.m. and Monday, Wednesday, and Friday mornings. Close to campus at First Presbyterian Church, 1st and Ave. F. Call 356-5533 or 356-6979 for more information.

YARDWORK - Need someone to do yardwork? For more information call Steve at 359-3028, or 760-8886.

CHILDCARE - Openings available for children ages 18 months to 6 years. For more information go by 1711 W. 17th Lane or call 356-1017.

PRESCHOOL/CHILDCARE - Nanna's House Preschool & Childcare Center has full time and half-day openings for children ages 2 - 5. Structured Early Childhood Program with the Warmth of Home. Visit us at 710 South Abilene or call 356-0541 or 276-8241 for more information or references. Director - Teresa Wood-Sanders, Certified Teacher.

BABYSITTER NEEDED - Babysitter for 3-month-old baby. Hours will be 8 am to noon Monday through Friday, starting mid-January. Caregiver will have most holidays off as parents have most holidays off. If interested, please call Brenda at 356-5288, and leave a message with your name and number.

MECHANIC - Providing service on Toyotas and other imports. 13-year experience. Call Tim at 356-0716.

HOUSE CLEANING - I would like to clean your home. I am available three days a week: Monday, Wednesday, and Friday. My hours are 8:30 to 12:00 noon. I am asking \$20.00 per day. If interested, please call Sheila Flen at 356-9092. Please let me know if you need to make arrangements for different days or hours.

HOUSEWORK AND IRONING - Looking to do housework and ironing at home. Call Carmen at 359-0977, will be home after 4:00 p.m.

CLEANING SERVICES - Reasonable rates. For information call Marilyn at 356-5810.

FOUR SEASONS CHIMNEY SERVICE - For all of your chimney needs. Serving Clovis and the surrounding areas. Tucumcari office, 505-461-2199 and the Clovis office 505-762-0841. Dis-

count rate available.

COMPUTER PROBLEMS? NO PROBLEM - Repairs, Upgrades, Sales and Service of any kind at a significant discount from retail. I come to you. Call Matt, cell: (505)749-4038 or email MPalulis@winfire.com anytime.

KITTENS - Looking for good homes for kittens. There are longhaired and short-haired, gray or Siamese marked. Call 356-8063.

CAR PROBLEMS? NO PROBLEM - Minor repairs, Tune ups, Oil Changes, Jump Starts, Lock Outs, etc. I come to you, reasonable rates, 15 yrs experience. Call Matt, cell:(505)749-4038 or email MPalulis@winfire.com anytime. Flyers available at Univ. Police Station.

CHRISTMAS HELP? - Need help wrapping presents, hanging lights, decorating your tree or even need someone to do your shopping? Call Lesli at 359-2247.

ROOMMATE WANTED - 3 -bedroom, 2 bath trailer house close to ENMU, rent \$200 a month. If interested call 359-0209 or 799-5409.

NOW OPEN - Reflections Hair & Design, 300 South Main Street in Portales. Phone 359-0473. Stylists: Owner: Jenny Montiel, and Cheryl, Jolene & Rebecca (formally of Creative Images). Hair design, nails, pedicures, waxing, and tanning are just some of the services offered. In addition, Reflections carries a variety of bath and body products.

THOMPSON FAMILY DENTISTRY is now open for business. 123 W. 2nd (on the square). 359-1011.

LOST - Blue and Silver earring in the vicinity of College of Business Parking Lot and Campus Union Building 12/11/00. If found call 356-5509.

Authorized Absences

For authorized absences to appear in The Monday Memo, departments must obtain absence forms from the Office of Student Affairs (SAS, Room 194). After completion and return of the forms to Student Affairs, a copy is directed to The Monday Memo for publication.

Eastern New Mexico University is an affirmative action and equal opportunity employer. The University does not discriminate on the basis of race, color, national origin, sex, age or disability in its programs, activities, or employment. Persons seeking additional information about the University's nondiscrimination policy should contact the Director of Human Relations/Affirmative Action Officer, ENMU, Station #2, Portales, NM 88130.

