



The Monday Memo

Eastern New Mexico University

The weekly newsletter of Eastern New Mexico University is published by University Relations. Material deadline is 12 noon. Thursday for the following Monday issue. Direct information to Candace Baros, *The Monday Memo* Editor, Station 6, Administration Building, Ext. 2131

Monday, February, 26, 2001

Vol. 53, No. 29

Meetings

Note: University Council is canceled for today, February 26. Council meetings will resume with the March 26th meeting. If you have any questions, please contact the Office of Planning & Analysis, ext. 2315.

American Association of University Professors Meeting

Tuesday, February 27, 2001
3:30 p.m.
JWLA 127

Curriculum Committee Meeting

Mondays
3:30 to 5 p.m.
Library Conference Room

Notices

MONDAYMEMODEADLINE - The deadline for submissions to the *Monday Memo* is noon on the Thursday prior to the Monday publication. Submissions may be sent via e-mail: Candace.Baros@enmu.edu or faxed to 562-2256. **E-mail is preferable.** For further information, please call ext. 2131.

ADMINISTRATORS' EVALUATION - March 1-14. Packets (including full instructions) will be mailed March 1 and due back by March 14. If you have any questions, contact Linda Gies, 562-2642 or by email, Linda.Gies@enmu.edu.

SPIRIT OF EASTERN AWARD AND CHESTER HAUGHAWAUT EXEMPLARY HUMAN RELATIONS AWARD - Forms for the Spirit of Eastern Award and Chester Haughawaut Exemplary Human Relations Award can be picked up at the President's Office or additional forms are located at the Information Desk in the Administration Building.

HELP US SAVE ENERGY - Like other utility consumers throughout the country, ENMU is experiencing a dramatic increase in utility bills. These unanticipated costs are exacerbating an already difficult budget situation. University

faculty and staff are asked to take steps to reduce energy usage as much as practical during the remaining months of this fiscal year. Please turn off lights and electronic equipment when not in use, reduce thermostat settings on nights and weekends, etc. Your cooperation in this conservation effort is very much appreciated.

FACULTY RESOURCE CENTER WORKSHOPS

- The Faculty Resource Center will be hosting free workshops for faculty and staff members. A new topic will be featured each week beginning 26 Feb 2001. Monday/Wednesday: 9:00-10:00, 10:00-11:00, 2:00-3:00. Tuesday/Thursday: 9:30-10:30, 2:00-3:00, Friday: 9:00-10:00, 10:00-11:00, 11:30-12:30. Week 1: Introduction to the FRC; Week 2: Tricks and Tips in PowerPoint; Week 3: Computer Toys; Week 4: Image Editing & Special Effects; Week 5: Creating CDs.

HOMECOMING 2001 *Mark your calendars for the 2001 Eastern Homecoming scheduled for October 5-6!* The University and Portales communities will welcome graduates home for a weekend filled with great activities for alumni, friends, students, faculty, and staff. Featured events will include the Alumni Social, 26th Annual Friends of Eastern Foundation Breakfast, the Homecoming Parade and a Lone Star Conference contest between the Hounds and Angelo State University. The 2001 Alumni and Distinguished Emeritus Faculty awards will be presented, and former ENMU athletes will be inducted into the Hall of Honors. Classes of "01" will be special guests during the festivities. If your department or organization would like to plan a special event or reunion during the weekend, please contact Stephanie or Janice in the Alumni Office at ext. 2125. The General Homecoming committee will meet in March to begin preliminary planning. Please contact us if you are interested in serving on this committee.

WILLIAMSON LECTURESHIP - The Williamson Lectureship celebrates its

25th year and the first year of the new millennium with the theme, "New Science for a New Century." Campus and community members are cordially invited to attend lectureship events on Thursday, March 1st. A luncheon will begin at 11:45 a.m. in the Campus Union Ballroom (cost is \$6.50 at the door) and the lectureship panel begins at 7:00 p.m. in Becky Sharp Auditorium. Guest speakers include editor Scott Edelman, authors Kristine Kathryn Rusch and Dean Wesley Smith, and of course, our own Jack Williamson. Admission to the lectureship panel is free. Books by the authors will be available at both events. For more information and luncheon reservations, please call 562-2422 or email Patrice.Caldwell@enmu.edu.

INTERNAL RESEARCH GRANTS - Proposal forms and criteria for research grants for faculty are available in Quay Hall, Rm. 115. Grants are provided for tenure-track faculty with terminal degrees. Proposals are due in the Grant & Contract Management Office no later than 5 p.m., Friday, April 6, 2001. Proposals received after the deadline will not be considered for funding. Contact the Grant & Contract Management Office at ext. 2677 for a proposal packet.

FAMILY ISSUES SUPPORT GROUP - The office of Counseling and Career Services is sponsoring a Family Issues support group beginning February 8th. The support group will meet every Thursday afternoon from 1pm to 2pm in the Sloan Room (room 190), located in the Student Academic Services building. No fee is required for ENMU faculty and students. The primary goal of this group is to offer members a forum for the exploration of family issues and provide social support from others. For more information, please call the Counseling and Career Services Center at 562-2440 or 2441.

DR. THOMAS D. DILLEHAY - The Department of Anthropology and Applied Archaeology and Mu Alpha Nu Anthropology Club present Dr. Thomas D.

Dillehay, March 8, 2001 in the Becky Sharp Auditorium at 7 p.m. to present "The First Americans: An Interdisciplinary and South American Perspective."

TRIO LUNCHEON - Eastern's TRIO programs celebrate 36 years of access to education for disadvantaged students with their annual scholarship luncheon on Friday, Mar. 2, from 11:30 - 1:15 in the Campus Union Ballroom. The \$12 cost of the luncheon will contribute money to the TRIO Scholarship Fund. Please RSVP to Lenna Rolan, 562-2281, Station #34 by Monday, Feb. 26 (today).

ANTHROPOLOGY 103 - Anthropology 103 begins March 12, 2001 and there is plenty of room. If you are a student who needs to pick up another class, this may be an option for you. Check the Registrar's Office in the Administration Building for details.

KIWANIS CLUB CHILI SUPPER - The Portales Noonday Kiwanis Club is sponsoring a Chili Supper on Friday, March 2, 2001 from 5 p.m. to 7:30 p.m. in the First United Methodist Church Fellowship Hall, 200 S. Ave. C. in Portales. Tickets are \$5 for adults and \$3 for children under twelve. Children under six eat free. This annual fund raising event has become very popular with the community over the years. Topping off a full entrée of great low fat home cooking, the supper will feature the famous Kiwanis chili. In addition to the meal, the Kiwanis chili may be purchased for "take home" use for \$5 a quart. Tickets for the meal or for "take home" may be purchased at the door or from any Noonday Kiwanis Member. For further information, contact, Dr. Patrick Rucker (359-0038/562-2092).

STATE SPEECH TOURNAMENT - Eastern New Mexico University has been selected to host the New Mexico State High School Speech Tournament. The tournament is scheduled for Thursday, March 8 through Saturday, March 10. The tournament includes debate, student congress, interpretative reading, acting events, and public speaking events. All events will be educational, of high quality, and entertaining. They need volunteers. Estimates indicate that they will need approximately 50 to 60 people each hour. Students will do the same event 4 times before advancing to elimination rounds of competition and debaters will participate in 6 rounds of competition before advancing to elimination rounds. It is vital that we provide different judges each time. Information will be provided to instruct you about how to evaluate the events.

They will show you how to complete the ballots, which provide detailed instructions and are extremely easy to use. A training session will be held Tuesday, March 6 at 7:00 p.m. in Jack Williamson Liberal Arts building room 115. A form will be mailed to you this week requesting your help. Please help.

SCIENTISTS OF COLOR - The Alliance for Minority Participation's student organization, Scientists of Color is having a meeting on Thursday, March 1 at 4:00 p.m. in JWLA 127. Please bring Fall scholarship applications. If you have any questions, you may contact Dr. Aragon at 562-2328.

MASTER OF PHYSICAL EDUCATION - Written comprehensive examinations in the Department of Health and Physical Education will be completed according to the following schedule: March 5 - Tyrone Jones, March 26 - Terry Furita, March 27 - Amy Kelley, March 30 - Michael Madrid and Rick Massey, April 2 - Alex Gaines. For more information call ext. 4344.

FROM YOUR CAMPUS BOOKSTORE

- Things are constantly changing!
- Bestsellers are now 20% off everyday!
- St Patrick's Day books are in.
- We are constantly adding new titles to our clearance shelves. Career Books and Black African History Month books are still available at a 30% discount. Come check out the selection.

INTERESTED IN PHYSICAL WELLNESS - For personal consultation, please contact Kendra Stine @ ext. 2915 or email Kendra.Stine@enmu.edu to schedule an orientation session.

EMOTIONS ANONYMOUS - Do you feel depressed, have anxiety attacks, unable to sleep, experience mood swings, angry or feel guilty? EA may be helpful at this point in your life. You will find that members have experienced the same feelings and you are not alone. We believe EA can work for anyone who wants a change. We meet every Thursday at 7:30 p.m. at Westminster Presbyterian Church at 3112 Thornton. For more information call 763-4355 or 763-6015.

TOASTMASTERS - Increase self-confidence and polish presentation skills in a very positive, non-threatening atmosphere by joining Toastmasters. Meetings are held every Wednesday mornings at El Rancho Restaurant, 6:30 a.m. for breakfast and 6:45 a.m. the meeting begins. For information, call Sue at 359-1238

THE NATIONAL RESEARCH COUNCIL HAS POSTDOCTORAL AND SENIOR RESEARCH ASSOCIATESHIP PROGRAMS FOR 2001 - Application materials and additional information regarding the programs, laboratories and their locations, and areas of research can be found on their Website at <http://national-academics.org/rap>. You may also call the Grant & Contract Management office at ext. 2677 or come by Quay Hall room 115.

BRAIN INJURY SUPPORT GROUP - The Brain Injury Support Group invites you to the weekly meetings at the Memorial Building in Portales, every Monday at 7 p.m. For more information call Karla or Judy at 359-1964, or Brenda Crocker at 356-9179.

Microsoft Office 2000 Workshops: The following workshops will be offered for all ENMU employees who are interested: Feb. 26 Beginning Microsoft Outlook 2:00 - 4:00 UCC107
Mar. 2 Beginning Microsoft Access 2:00 - 4:00 UCC107
Mar. 5 Advanced Microsoft Outlook 2:00 - 4:00 UCC107
Mar. 9 Beginning Microsoft Excel 2:00 - 4:00 UCC107
Space is limited, so please call ext. 4352 and sign up.

EXTENDED LEARNING NON-CREDIT COURSE OFFERINGS - The following is a list of non-credit course offerings
Aqua Aerobics - join Alisha Eldridge for ten two-day rotations this spring on Tuesdays & Thursdays, 6:00-6:50pm at the Natatorium. Call Extended Learning at 2165 for rotation dates. The fee is only \$8.00 for each two-day rotation.

1-Day Album - bring 20-30 theme-oriented snapshots and make our own 5 x 7 album in one day, April 7, 9:00am-1:00pm, COB-138. The fee is \$10.00 with a kit fee of \$25.00 payable to the instructor, **Kyla Gray**. Be sure to register by March 30 so that your color choice of album can be ordered in time!

Intro to Windows 95/98 - with **Richard Bradfute**, Monday, February 26, 6:00-8:30pm. The fee is \$30.00.

Genealogy-Discover Your Roots - with **Jenny Hamblin**, Saturdays, March 3 & 10, 2:00-4:00pm, UCC-204. The fee is \$20.00.

Swimming - Levels 1-7 for ages 4 and up with **Ben Zatorski** and **Alisha Eldridge** for three two-week rotations, Mondays-Thursdays, 4:00-4:50pm, Natatorium. Rotation #1 is March 5-15. Rotation #2 is March 26-April 5, and rotation #3 is April 16-26. The fee is \$35 per rotation and includes a Red Cross card for the level passed. Parental consent is required.

Web Pages - with **Richard Bradfute**, Monday, March 5, 6:00-8:30pm, UCC-107. The fee is \$30.00.

Wedgeworks Quilting - with **Judy Matthews**, Patchwork House, Clovis, Mondays, March 5 and 12, 6:30-8:30pm, FCS-100. A supply list is available at Extended Learning. The fee is \$35.00 and includes textbook and rulers.

Black & White Photography - with **William Johnson**, Saturday, March 10, 9:00am-12:00pm, COB-137. Bring your own camera and film. The fee is \$15.00.

Intro to Microsoft Word 2000 - with **Richard Bradfute**, Monday, March 12, 6:00-8:30pm

Mystery Jacket Quilting - a six-week class with **Judy Matthews**, Patchwork House, Clovis, Mondays, March 26-April 30, 6:30-8:30pm, FCS-100. A supply list is available at Extended Learning, and a basic knowledge of garment construction will be helpful. The cost is \$35.00.

Orienteering and Principles of Land Navigation - a one-day class with **George Crawford** who will teach you the principles of finding one's way in the wilderness, map reading and basic field cartography, Saturday, March 31, 9:00am-5:00pm, COB-123, with an "on-your-own" lunch break. The registration fee is \$30.00. Call Extended Learning for a list of supplies.

Instrument Mapping - a one-day class with **George Crawford** will employ the knowledge from George's previous class, Orienteering and Principles of Land Navigation, to the use of standard surveying equipment to make highly detailed and accurate maps, Saturday, April 7, 9:00am-5:00pm, COB-130, with an "on-your-own" lunch break. The registration fee is \$40.00. Call Extended Learning for a list of supplies.

Nature Photography - with **William Johnson**, Saturday, March 31, 9:00am-12:00pm, COB 137. Bring your own camera and film. The fee is \$15.00.

EXTENDED LEARNING CREDIT COURSE OFFERINGS - The following is a list of credit course offerings

Teaching Students with Attention Deficit Hyperactivity Disorder, SPED 493/593, an ITV 1 credit hour topics course with **Dr. Sherrie Bettenhausen** will meet Saturdays, March 3 and 10, 2001, COB-110, 9:00am-5:30pm.

Fine Arts

Duo Karudan (Christopher Ayer, clarinet & Kae Hosoda-Ayer, piano) will be in concert Friday, March 2 at 7:30 pm in the Patricia Lubben Bassett Auditorium at the Roswell Museum and Art Center, 11th and Main, Roswell. For tickets,

call the Roswell Symphony at 1-800-300-9822.

Duo Karudan (Christopher Ayer, clarinet & Kae Hosoda-Ayer, piano) will be in concert Saturday, March 10 at 3 pm at Robertson's Violin Shop, Albuquerque. Tickets are \$10 adults & \$4 students. Proceeds will benefit ENMU music scholarships.

March 6-April 8

NM Photographer Exhibition, Runnels Gallery

March 1-3

Diversity Festival, 8 pm, University Theatre Center

Friday, March 2

Duo Karudan, 7:30 pm in the Patricia Lubben Bassett Auditorium at the Roswell Museum and Art Center, 11th and Main, Roswell

For tickets, call the Roswell Symphony at 1-800-300-9822.

Wednesday, March 7

Symphonic Band Concert, 7 pm, Buchanan Hall

Friday, March 9

Reception, NM Photographer Exhibition, 4-6 pm, Runnels Gallery

Saturday, March 10

Duo Karudan, 3 pm, Robertson's Violin Shop (3201 Carlisle NE, Albuquerque)

Tickets: \$10/adult & \$4/student
Proceeds to benefit ENMU Music Scholarships

This concert is sponsored by the ENMU School of Music

March 13

Choral Concert, 7 pm, Buchanan Hall

March 14

Jazz Band, 7 pm, University Theatre Center

March 29

MIDI II Concert, 7 pm, Buchanan Hall

Personnel News Briefs

Antony Oldknow, CLAS, is joint author (with **Dr. Cyndy Hendershot**, ENMU alumna and assistant professor at Arkansas State University) of a reference-book entry: "Ghost Stories." *The Guide to United States Popular Culture* (Ray B. Browne and Pat Browne, eds.). Bowling Green, OH: Popular Press, 2001, pp. 319-320.

Dr. Janet Roehl, Associate Professor of communication, and **Dr. Anthony Schroeder**, Professor of Communication, will be presenting a paper at the Assessment Conference in Albuquerque February 23, titled "Department of Communicative Arts & Science Classroom-Based Assessment Plan."

Two students in special education received two of the four national honors from the International Council for Exceptional Children (CEC). **Laurie Johannsen** was selected as the Outstanding Graduate Student CEC Member of the Year. She currently is working on masters in special education and is the local student chapter president. **Elaine Gard** was selected as the recipient of the Graduation Award at the undergraduate level. She is completing a double major in special education and early childhood education. These students will be honored at the CEC conference in Kansas City, April 18-21, 2001. Goldie Rains, an undergraduate student in special education, will represent the state SCEC organization and ENMU as the Governor for New Mexico.

Employment

ENMU-Portales Campus employment opportunities. Apply at University Personnel Services, Administration building, Rm. 207. Call ext. 2115 for more information. For professional positions submit a letter of interest, resume and names and phone numbers of three references. For support positions, obtain application forms from University Personnel Services. Current job openings are posted on the Job Line at ext. 2411.

Portales

SUPPORT POSITIONS

POSITION: ADMINISTRATIVE SECRETARY. LOCATION: EXTENDED LEARNING. BASE SALARY: COMMENSURATE WITH EDUCATION & EXPERIENCE. DEADLINE: MARCH 6, 2001 - 5 PM. DATE AVAILABLE: ASAP.

POSITION: PLUMBER IV. LOCATION: PHYSICAL PLANT. BASE SALARY: COMMENSURATE WITH EDUCATION AND EXPERIENCE. DEADLINE: FEBRUARY 28, 2001 - 5 PM. DATE AVAILABLE: ASAP.

Classified Ads

FOR SALE - 2700 sq. ft. brick home, family room, fireplace, large fenced yard, large storage shed, large open living room/dining room, 2-3 bedroom, 2 bath. Must see to appreciate. Call 356-8311.

FOR SALE - 4 -bedroom, 2 bath family home. Secluded master bedroom has fireplace and walk-in closet. 2 pantries, beautiful cabinets, utility, garage, fenced backyard and storage building. \$55,000. Call Sherri at Justus Realty 356-8594 or 359-0158.

FOR SALE - 3 -bedroom, 2 bath 1700 sq. ft. home with fireplace and many extras. Conveniently located on two acres only a couple miles from ENMU. Steel corrals, playhouse, many trees, domestic well and country privacy. Call 356-6994 to view.

FOR SALE - 3 -Bedroom, 2 bath, laundry room, large fenced backyard, carport, corner fireplace in living room. Approximately 1,550 sq. ft. Close to Valencia School. Call 359-0300.

FOR SALE - 1994 Mobile Home located in Portales. 16 x 70, 3 -bedroom, 2 bath with all new carpet, central air and heating with all appliances and shed. Asking \$19,500 OBO. For more information or to see call 461-1048 or 461-3939 and ask for Jennifer.

FOR SALE - 1994 Pontiac Grand Am; white; sporty; clean inside and out; runs great; defects few and minor; good tires; 90,000 miles; NADA \$4900 OBO. 359-1008.

FOR SALE - 1992 Mercury Cougar XR7. One owner, 67,000 miles. \$6000. Call 356-6107.

FOR SALE - 1995 Jeep Grand Cherokee, white, Limited Edition, 4 wheel drive with leather interior, 92,500 miles. \$16,000. Call 359-9109.

FOR SALE - 1991 Honda Civic Four Door Sedan with 150,000 miles. Has body damage (tar splattered extensively on three sides). Great reliable vehicle in excellent mechanical condition. One owner, have all service records. \$1200 call 762-0988.

FOR SALE - 98 Merc. Grand Marquis GS, 32,000 miles, still under manufacturer's warranty, loaded, CD player. A great car, but we must sell. Asking \$16,000 (way under Blue Book value). Call Suzanne at 356-9058.

FOR SALE - 1991 Oldsmobile Bravada. 4 door sport utility. All wheel drive. Air conditioning, power locks/windows, cruise/tilt, Clarion CD player. \$5900. Call 784-9014.

FOR SALE - 1998 Chevrolet 1/2 ton, 4x4, Ext. Cab, 350, 5spd, CD Player, tinted glass, asking payoff, call 356-9038 5pm-11pm.

FOR SALE - 1995 Ford Ranger Splash. Clean inside and out,(74,000) miles, good condition. Asking \$7,000 OBO. Call 356-0463 for more information. Please leave a message if not there.

FOR SALE - 1985 Chevy Celebrity, would be a good school car. 1976 Plymouth Fury, 80K miles, 1 family owner, good condition. \$750 each. 359-0879 after 5:00pm or leave message.

FOR SALE - 1988 Chevy Suburban - 2 wheel drive, fuel injected, dual AC, power windows and door locks, tilt wheel, AM/FM & cassette. Runs great for \$4,500.00. Call 478-2280 after 6 PM.

FOR SALE - A two piece couch and chair set. It is in reasonable shape. Asking \$130 OBO. For more information please call 562-2008 and leave a message.

FOR SALE - Matching washer and dryer in good condition. \$350 OBO. Call 562-2008.

FOR SALE - Matching couch and chair, blue with tan and maroon flowers. \$130 OBO. Call 562-2008.

FOR SALE - Dog run 6x12x6 chain link asking \$180.00. Call 356-6731 after 5 p.m.

FOR SALE - Twin bed with mattress and box spring only 1 year old. Used bed frame included. \$75. Boy's bike in good condition, \$50 OBO. Inquiries call 356-3505 and mention this ad.

FOR SALE - White Kenmore refrigerator/freezer. Good condition, \$125.00. Almond Kenmore gas range. Good condition, \$75.00. Black Kenmore, under counter dishwasher. Good condition, \$75.00. Call 763-1887.

FOR SALE - PII 400 MHz Computer 100 MHz bus, 128 Meg RAM, 13 gig HDD, Voodoo 3 2000 16 Meg Graphics accelerator, Sound Blaster, 15" Monitor, 56k Creative Labs Modem Blaster, EZ 135 Meg Removable Drive w/ 3 cartridges, 52x CD ROM, 3Com 10/100 Network Card, Windows 98, choice of 2 styles of keyboards, MS Wheel Mouse, tons of extra software and games, \$250 OBO, call 356-1492 for more information.

FOR SALE - Good used solid wood kitchen cabinets. Uppers, lowers, countertops, and sink for only \$150.00. Please, call 742-1086.

FOR SALE - Beautiful Wedding Dress and Veil, can be altered to fit sized 5/6-10/11. Bodice, long organza sleeves, and train have exquisite bead work, must see to appreciate. Call 356-8745 or 562-2634.

FOR SALE - Norditrack, like new \$75. Sears weight bench with weights \$25. Call 356-6626.

FOR SALE - Ray-ban sunglasses with case. For only \$20.00. Call 562-4914

FOR SALE - 15" Frost Free Sears Refrigerator, white in color. Call 359-2268.

FOR SALE - 1 diamond pendant, 1 diamond set of pierced earrings and 1 diamond wedding ring. Call Patti after 5:00, 356-4725.

FOR SALE - Farm Fresh Eggs, guaranteed fresh, no chemicals, only \$1.25 for a dozen. I have white, brown and very soon I will have a few blue and green. 356-5712 evenings. E-mail address is chrisweems52@hotmail.com.

FOR SALE - AKC Registered Rottweiler puppies, German blood line. Ready to go February 6, 2001. Call 359-0479 or 356-5488.

FOR SALE - Female Rottweiler ready for breeding. Call 356-5931 and leave a message.

FOR SALE - Bed liner mat for a short bed pick-up came from a 1995 chevy. Like new. \$45. Men's Ray Ban Sunglasses, dark shade. \$30. Call 356-4823 after 5 p.m. or leave a message anytime.

FOR RENT - One room apartment. All utilities and cable included. Off street parking, partially furnished. Refrigerator and microwave included. ¼ mile from ENMU. \$100 per month plus \$100 deposit. Call 359-3017.

FOR RENT - 3 -bedroom, 1 bathroom house with large backyard, 5 min. walk to ENMU \$375 per month, call 356-2040.

FOR RENT - Very nice furnished 2 bedroom duplex. Washer and dryer included, near ENMU. \$325 per month and no pets. Call Barbara at 356-8489 and leave a message.

FOR RENT - Large 4 -bedroom, 2 bath with washer and dryer and fenced backyard. \$585 a month plus deposit. Call 359-1948.

FOR RENT - All electric furnished 1 bedroom apartment. Water paid. \$200 per month. \$125 deposit. Call 359-0901.

FOR RENT - 4 -bedroom, partly furnished, has refrigerator, stove, washer and dryer. For more information call 749-3474 or 505-482-3268.

FOUND - Cute light brown puppy found near 18th Street between S. Ave. H. and

S. Ave. I. She has no tags but wearing a purple collar. Please call 359-3117.

WANTED – A tandem bicycle. Please call 562-4914.

PORTALES HEAD START – Portales Head Start is now accepting application for enrollment. Head Start is a child development pre-school program for low-income children who are aged 3-4. Head Start provides lots of fun educational, nutritional and health activities. The Portales program provides classes year round: Aug-May; Part and Full day classes. June-Aug.; Full day classes. Families interested in applying may obtain an application for enrollment at: The Portales Head Start Center located at 501 East First or call 356-8712 for more information.

CLEANING SERVICES - Will clean rental houses, homes, offices, and other buildings/facilities. Reasonable rates. Call Carolina at 356-0946.

ROOMATE WANTED – Large room in 3 bedroom house. Separate entrance and private bathroom. Use of kitchen. \$175 per month plus ½ utilities. Call 356-2191.

ROOMATE WANTED – 3 -bedroom, 2 bath house, rent is \$200 per month. Call Levi at 799-5409 or e-mail: Leviirwin@hotmail.com.

HOUSEMATE WANTED - Female graduate student seeks quiet, responsible, respectful, housemate (male or female) to share large, clean, 2 bedroom house 1 block from Golden Library. \$162 plus 1/2 utilities. Can be fully furnished at no additional cost. Pets negotiable. 359-2729 leave a message.

YARDWORK – Need someone to do yardwork? For more information call Steve at 359-3028, or 760-8886.

CHILDCARE – Openings available for children ages 18 months to 6 years. For more information go by 1711 W. 17th Lane or call 356-1017.

NEED A BABYSITTER - Mother of two, state approved, food program certified, CYFD welcome, meals and snacks, lots of fun provided. call Julie at 356-0114.

FREE KITTENS - 1 Black Long hair, 1 Black Med Hair, 1 Seal Point Med Hair, 1 Tan/White Long Hair, 1 Black/White Med Hair, Call 356-1492 after 5pm all day weekends.

MECHANIC – Providing service on Toyotas and other imports. 13-year experience. Call Tim at 356-0716.

HOUSEWORK AND IRONING – Looking to do housework and ironing at

home. Call Carmen at 359-0977, will be home after 4:00 p.m.

HOUSEWORK AND CLEANING - Housework and cleaning for \$5.00/hr., minimum 2 hours. Have reference. Call 359-0250 and ask for Melissa.

CLEANING SERVICES – Reasonable rates. For information call Marilyn at 356-5810.

NEEDS GOOD HOME – Award winning Lakenvelder Rooster needs a good home. Almost a year old. Please call Alec after 4 p.m. at 356-0716.

SIGNLANGUAGE CHAT GROUP – Sign Language Chat Group will meet Tuesdays and Thursdays at 11 a.m. in the SAS Atruim.

FYI – The Community Service Center is no longer supplying the needy families of Portales with free canned goods and clothing. The designated pick up point now is Consigning Women on the square in Portales. If you wish to donate canned goods or clothing for the needy please bring them to the back door in the alley.

COMPUTER PROBLEMS? NO PROBLEM - Repairs, Upgrades, Sales and Service of any kind at a significant discount from retail. I come to you. Call Matt, cell: (505)749-4038 or email MPalulis@winfire.com anytime.

CAR PROBLEMS? NO PROBLEM - Minor repairs, Tune ups, Oil Changes, Jump Starts, Lock Outs, etc. I come to you, reasonable rates, 15 yrs experience. Call Matt, cell:(505)749-4038 or email MPalulis@winfire.com anytime. Flyers available at Univ. Police Station.

NEW YEARS RESOLUTION!! - Would you like to be 20 or 30 pounds lighter? Lose weight now while eating your favorite foods and have **incredible energy!** Money back guarantee. Programs start at \$38.00. **Call today!** 1-877-520-TRIM

Authorized Absences

For authorized absences to appear in *The Monday Memo*, departments must obtain absence forms from the Office of Student Affairs (SAS, Room 194). After completion and return of the forms to Student Affairs, a copy is directed to *The Monday Memo* for publication.

SPONSOR: Phil Clabaugh
PURPOSE: Baseball
DESTINATION: ENMU
DEPARTURE: February 27, 9 a.m.
RETURN: February 27, 7 p.m.
STUDENTS:

Cory Barker
 Franco Barrero
 Matt Brown
 Wade Cornelius
 Gabe DeHoyos
 Ryan Dickson
 Xarin Escobedo
 Gabe Extrada
 Chris Fudge
 Eddie Jimenez
 David Jones
 Ryan Hess
 Andy Hostetler
 Tim King
 Luz Leal
 Jerry Macias
 Dallas McMann
 Stephen Romano
 Chris Stewart
 Greg Stimack
 Matt Sulli
 Rich Thomas
 Kyle Wagner
 Jeff Zipser
 Steven Heredia
 Greg LaSage
 Eugene Peoples
 Frank Weaver

SPONSOR: Juila Rosa Lopez-Emslie, Ph.D.
PURPOSE: Attend TESOL Convention
DESTINATION: St. Louis, Missouri
DEPARTURE: February 28, 7 a.m.
RETURN: March 3, 7:30 p.m.

STUDENTS:
 Sandra Mendoza
 Lisa Moyer
 Rosa Flores
 Joseph Brockway
 Lizeth Mendoza
 Mirian Moreno
 Johana Martinez
 Nancy Varelas
 Becky Duran
 Patricia Lopez
 Mary Skelton
 Dana Russ
 Francis Huckins

SPONSOR: Felipe Macias
PURPOSE: High School Drama Festival
DESTINATION: University Theatre Center
DEPARTURE: February 22, 7 a.m.
RETURN: February 24, 12 a.m.
STUDENTS:

Jennifer Livingston
 Marlise Garde
 Tonya Miller
 Vanessa Morgan
 Tina Brown
 Sean Connolly
 D'anelle Byrd
 Claire Rice
 Valarie Knight

Beth Lee
Rachel Hampton
Carly Yahr
Jainee Reyes
Angela Murphy-Dye
Natalie Henderson
Tara Miller
Laura Fernandez
Charlie Nielsen
Ruthann Dean
Amanda Czaprynski
Melanie Maez
Leslie Nesbit
Tammy Quade
Eugene Kelly
Kristin Berg
Dorothy van der Steere
Amanda Strong
Charles LeCocq
Amy Chambers
Sophia Ayala
Dennis Alaniz
Jessica Kroesen

STUDENTS:
David Register
Charles Walts

SPONSOR:
PURPOSE: Set up for Sectionals Conference

DESTINATION: CUB
DEPARTURE: February 23, 1 p.m.
RETURN: February 23, 7 p.m.

STUDENTS:
Melanie Ontiveros
Kathy Marcelli
Topaz McQueen
Lahoma Zhonnie
Manuel Gutierrez
Jacque Madrid
Amber Harnage
Lorena Mitre
Rachael Bibiano

SPONSOR: Dr. Schroeder
PURPOSE: HS Speech Tournament
DESTINATION: Albuquerque, NM
DEPARTURE: February 23, 9 a.m.
RETURN: February 25, 2 a.m.

STUDENTS:
Donna Elkey
Leonard Redhorse
Angela Thomas

SPONSOR: Dr. Schroeder
PURPOSE: Attend NDT Districts at Weber State
DESTINATION: Ogden, UT
DEPARTURE: February 23, 5 a.m.
RETURN: February 26, 10 a.m.

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