



# The Monday Memo

## Eastern New Mexico University

The weekly newsletter of Eastern New Mexico University is published by University Relations. Material deadline is 12 noon. Thursday for the following Monday issue. Direct information to Candace Baros, *The Monday Memo* Editor, Station 6, Administration Building, Ext. 2131

## Monday, July 9, 2001

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### Notices

**MONDAY MEMO DEADLINE** - The deadline for submissions to the *Monday Memo* is noon on the Thursday prior to the Monday publication. Submissions may be sent via e-mail: Candace.Baros@enmu.edu or faxed to 562-2256. **E-mail is preferable.** For further information, please call ext. 2131.

### MONDAY MEMO SUMMER SCHEDULE

- The dates of publication are: July 9, July 23, August 6, and the regular schedule will resume August 13.

**HELPDESK SUMMER HOURS** - During the summer, from May 14 to August 24, the helpdesk will be open from 7:30am to 5:00pm, Monday through Friday.

### SUMMER HOURS FOR TOY LIBRARY

- Summer hours for the Toy Library will be Monday through Friday 8am to 5pm. The Toy Library is located in the Education Building, Room 127. All students and faculty are welcome to use the Toy Library. Students are using the Toy Library for presentations for class. The Toy Library has toys for children birth to 3rd grade. Stop by and have a look if you have not already done so. There is always something new and exciting in the Toy Library! You may give us a call if you are looking for something specific, 562-2850.

**UNIVERSITY AUCTION** - The University Auction Sale is scheduled for August 11, 2001, starting at 9 a.m. If any department has items to be picked up, please contact David at Inventory. Attached to the Monday Memo is a tentative list of items to be sold.

### A REMINDER FOR TELEPHONE USERS

- If and when offices experience personnel changes such as new hires, terminations, reassignments or

name changes due to marriage or divorce, Telecommunications Services should be notified either by phone at extension 2287 or by email at [Linda.hamrick@enmu.edu](mailto:Linda.hamrick@enmu.edu). This insures phone records are kept current and billing is correct. For changes of service such as adding or deleting voice mail or assigning new or deleting old access codes, please submit a signed *Telephone Service Request Form* to UCC 113. Blank forms may be requested by calling extension 2287 or 4352.

**PICNIC LUNCH** - All professional and support office personnel are invited to the July AEOP picnic on Tuesday, July 10. This will be our annual bring-a-dish picnic on the north side of JWLA from noon to 1:00 p.m. Food contributions should be made according to your last name: A-D, chips; E-H, potato salad; I-L, pickles & olives; M-R, watermelon or cantaloupe; S-Z, dessert. Please RSVP to JoAnn, 2421 or Rosemary, 2309, by noon on Monday, July 9 so we can provide enough hot dogs and sandwiches. July is National Hot Dog Month!

### ATTENTION GRADUATE STUDENTS OF SUMMER 2001

- Comprehensive Examination Workshop is June 9, 2001 from 9:30 am to 12:00 noon in Room 125 of the College of Education. The Comprehensive Examination is June 23, 2001 from 9:00 am - 12:00 and resuming from 1:00 pm to 4:00 pm in room 120. The Writing Proficiency is June 9, 2001 from 10:00 am to 11:30 am in Room 120 in the College of Education.

### THE NATIONAL RESEARCH COUNCIL HAS POSTDOCTORAL AND SENIOR RESEARCH ASSOCIATESHIP PROGRAMS FOR 2001

- Application materials and additional information regarding the programs, laboratories and their locations, and areas of research can be found on their website at

<http://national-academics.org/rap>. You may also call the Grant & Contract Management office at ext. 2677 or come by Quay Hall room 115.

**COMPREHENSIVE EXAMS** - Master's Degree candidate Sonia Ford will take her comprehensive exams in mathematics on July 12 at 8 a.m. in JWLA 121.

**EMOTIONS ANONYMOUS** - Do you feel depressed, have anxiety attacks, unable to sleep, experience mood swings, angry or feel guilty? EA may be helpful at this point in your life. You will find that members have experienced the same feelings and you are not alone. We believe EA can work for anyone who wants a change. We meet every Thursday at 7:30 p.m. at Westminster Presbyterian Church at 3112 Thornton. For more information call 763-4355 or 763-6015.

**TOASTMASTERS** - Increase self-confidence and polish presentation skills in a very positive, non-threatening atmosphere by joining Toastmasters. Meetings are held every Wednesday mornings at El Rancho Restaurant, 6:30 a.m. for breakfast and 6:45 a.m. the meeting begins. For information, call Sue at 359-1238.

### EXTENDED LEARNING NON-CREDIT COURSE OFFERINGS

- The following is a list of **non-credit** course offerings. Please call 562-2165 to register.

**Kids' College** - for ages 5-12 years with Lead Teacher, Ernie Rogers, Mondays-Fridays, June 4-July 27, 8:00am-5:00pm, JWLA-119. Daily swimming, computers, art, science, reading, lunch in the park, etc. The fee is \$55.00 per week.

**Taekwon-Do** - for ages 10 years through adult with Steve Blakeley, Mon/Tue/Thur, June 4-July 26, 11:00-11:50am, GA-11. The fee is \$70.00 (or \$35.00 per month).

**Aqua Aerobics** - with Kristy Jones

and/or Beverly Allen, Mon/Tue/Thur, June 4-July 26, 5:00-6:00pm, Natatorium. The fee is \$12.00 for each 3-day weekly rotation or receive a discount by paying \$90.00 for all 8 rotations.

**Ceramics** - three classes for ages 6-10 years, 11-15 years and 16 years through adult, Tuesdays & Thursdays, July 3-26, with Doris Wallace, Out of Sight Ceramics Shop, 979 Gayle Street, Clovis, NM. The cost per four-week rotation is \$67.00 for children and youth and \$94.00 for 16 years through adult. Please call Extended Learning for specific class times and materials.

**Wedding Planning** - with Melissa Widner, CWS, Saturdays, 9:00am-3:00pm (break for your own lunch), July 14 & 28, COB-120. The fee is \$30.00 with an \$8.00 optional booklet available from the instructor.

**Silk Painting** - with Rheata White, Rheata's Studio & Gallery, Muleshoe, TX. You must register two weeks prior to order your supply kit (\$40.00 payable to the instructor) to make your very own pillow or scarf! Saturday, 9:30am-2:00pm, July 21, FCS-100 and bring a lunch! Registration deadline is July 9 with a fee of \$25.00.

**Create a CD Photo Album** - learn basic Power Point, scanner and CD Writer use while you create your own CD photo album with Ellen Gardiner. Bring 3-5 personal photos Monday, 6:00-8:30pm July 9, UCC-107. The fee is \$30.00.

**Kids' ABC School Album** - for grades 4-12 with Kyla Gray, Monday-Thursday, 9:00-10:00am, July 9-12, COB128. The fee is \$10.00 with a \$35 kit fee payable to the instructor by June 25 which includes a 5x7 album with stickers and mounting paper. You just bring your school friends' photos!

**Places Please!** - using Shakespeare and fairy tales, children 7-12 years will receive basic theatre introduction from Desi Griffith, Mondays, Wednesdays and Fridays, July 9-20, 2:00-3:30pm, GA 11. The fee is \$25.00. Wear comfortable clothes and bring a pencil, pad and highlighter.

**Do-It-Yourself Book Publishing** - with self publishing author, Dan Miller, Monday, July 9, 6:30-8:30pm, COB 130. The fee is \$29.00.

**Small Business Classes** - all three classes held in COB 130 with Dan Miller for \$29.00 each are co-sponsored by the Portales Chamber of Commerce with a \$5 discount if you are a member. Save \$15 if you attend all three!

a) **Yellow Pages Advertising for Small Business** - Tuesday, July 10, 1:00-3:00pm. A \$15 materials fee is optional.

b) **Increase Sales Over the Telephone** - Tuesday, July 10, 3:15-5:15pm, with an additional \$15 materials fee payable to the instructor.

c) **Intro to Direct Response Marketing** - Tuesday, July 10, 6:30-8:30pm, with an additional \$12 materials fee payable to the instructor.

**Four-week Cross Stitch** with Victoria Garrett, Cozy Cottage Cross Stitch Shoppe, 119 S Main Street, Tuesdays, 6:30-9:30pm, July 10-31. The fee is \$40.00 with a kit fee of \$28.20 payable to the instructor for a pillow cover with watermelon and bear.

**So You Want to be a Private Investigator?** - with retired licensed private investigator, **Dan Miller**, Wednesday, July 11, 5:15-6:45pm, COB130. The fee is \$25.00 with a materials fee of \$12.00 payable to the instructor.

**UFO's-Beyond Top Secret** - with retired private investigator, Dan Miller, Wednesday, July 11, 7:00-9:00pm, COB130. The fee is \$29.00.

Wendy Toombs, Abrazos Adventure, 246 RR V, Portales, will offer the following two classes for ages 12 years through adult. Wear appropriate clothing including closed, flat shoes or boots. The fee is \$30.00 per class but receive a \$10.00 discount by pre-paying for both classes.

a) **So You Want to Own a Horse?** - Tuesday, July 17, 5:30-8:00pm.

b) **Now that you Have the Horse!** - Tuesday, July 24, 5:30-8:00pm.

## Personnel News Briefs

**Dr. Alan W. Garrett**, Associate Professor of Education Foundations, recently had published his article "Ellsworth Collings: A Re-Introduction" in volume 28 of the American Educational History Journal.

## Employment

**ENMU-Portales Campus employment opportunities.** Apply at University Personnel Services, Administration building, Rm. 207. Call ext. 2115 for more information. For professional positions submit a letter of interest, resume and names and phone numbers of three references. For support positions, obtain application forms from University Personnel Ser-

vices. Current job openings are posted on the Job Line at ext. 2411.

### Portales

#### SUPPORT POSITIONS

**POSITION: TEMPORARY GROUNDS-KEEPERS. LOCATION:** Physical Plant. **BASE SALARY:** \$5.64 Per Hr. **DEADLINE DATE:** Review of applications begins march 20 and continues until position is filled. **DATE AVAILABLE:** ASAP.

**POSITION: LEAD ITV FACILITATOR, CAFB. LOCATION:** Extended Learning. **BASE SALARY:** Commensurate with education and experience. **DEADLINE DATE:** Applications must be received by 5 pm on July 19, 2001. **DATE AVAILABLE:** ASAP.

**POSITION: CUSTODIAN- EVENING. LOCATION:** Physical Plant. **BASE SALARY:** \$6.10 per hr. (Evening Shift Differential Pay Included). **DEADLINE DATE:** Applications must be received by 5 pm on July 19, 2001. **DATE AVAILABLE:** ASAP.

**POSITION: ELECTRO-MECHANICAL ASSISTANT. LOCATION:** Telecommunications. **BASE SALARY:** Commensurate with education and experience. **DEADLINE DATE:** Applications must be received by 5 pm on July 19, 2001. **DATE AVAILABLE:** ASAP.

#### PROFESSIONAL POSITIONS

**POSITION: SYSTEMS SOFTWARE SPECIALIST-UNIX SYSTEMS** Experience Perferred. **LOCATION:** Computer Services. **BASE SALARY:** Commensurate with education and experience. **DEADLINE DATE:** Review of applications will begin June 12, 2001-continue until the position is filled. **DATE AVAILABLE:** ASAP.

**POSITION: PRODUCER/DIRECTOR. LOCATION:** KENW-TV. **BASE SALARY:** \$25,552. **DEADLINE DATE:** Applications must be received by 5 pm on July 13, 2001. **DATE AVAILABLE:** As Soon As Possible.

**POSITION: DIRECTOR FOR FINANCIAL AID. LOCATION:** Student Affairs. **BASE SALARY:** \$40,000-\$45,000 (Commensurate with education and experience). **DEADLINE DATE:** Review of applications will begin immediately and continue until the position is filled. **DATE AVAILABLE:** ASAP.

**ROSWELL**

**POSITION: ASSISTANT SYSTEMS ADMINISTRATOR. LOCATION:** Computer Services Enmu-Roswell. **DEAD-LINE DATE:** July 13, 2001. For information and application packets call (505) 624-7412 or come by Human Resources Office on Campus. Send resume, letter of interest, three professional references, and transcripts to PO Box 6000, Roswell, NM 88202-6000.

**Classified Ads**

**FOR SALE** – Mobile home with ½ acre, 1984 Peachtree, 14' x 70', 3 –bedroom, 2 bath. \$25,000, total monthly payment is \$350 plus utilities. Drive by 115 Springwood Estates or call 359-0954.

**FOR SALE** - 3 bedroom, 1.75 bath home. This is a nice family home in a great neighborhood. Features include tile in Kitchen, Living Area, Den and Dining Room, Pergo Flooring in 3 Bedrooms & Hall, Fireplace, 1752 sqft, Corner Lot, Carport with Storage. Located at 132 New Mexico Drive. Asking price: \$50,000. Call Glenda Cook at (505) 356-4428.

**FOR SALE** - Nice 4 Bedrooms, 3 Bathrooms, 2350 Square feet, just totally remodeled house in a very good neighborhood. 1814 South Avenue A. For more information, call 469-6383.

**FOR SALE** - 3 Bedrooms, 3 Bathrooms, new carpet, 1500 Square feet house by the fire station parking lot. All the rooms have their own doors to the outside. Ideal for first time homebuyers, or for rental investment. For more information, call 469-6383.

**FOR SALE** – FSBO, 3 –bedroom, 2 bath, 2 car garage. 1250 sq. ft. Very nice yard with sprinkler system in front and back. Dog run or garden area. Fenced backyard, flower beds, brick patio. One bathroom wheelchair accessible. Heat pump, central air. Near schools, 1003 S. Globe. Call Derek 359-2453.

**FOR SALE** – 1997 Fleetwood Mobile Home on 1 acre, 2miles from town. 3 bedroom, 2 bath, fenced yard, shed, driveway and numerous trees. \$59,000. Call 356-4983.

**FOR SALE** - 2 large bedrooms/2 full baths, walk-in closets, double garage, Western Skies area & close to ENMU,

heat pump, walled front and back yards, cable hook-up, washer/dryer, stove, refrigerator, dish washer - all stay, low maintenance, \$45,000. For more information, call 356-6746.

**FOR SALE** - 3 –bedroom, 2 bath brick home. 1,700 square feet of living space with fire place, new carpet, new roof, new hot water heater, green house in back, covered patio and storm windows. \$71,000. If interested call 356-4823 and leave a message, we will get back to you.

**FOR SALE**- 1994 Crestridge Mobile Home 3 B/R, 2 bath all new carpet excellent condition, asking \$17,500 to see or for more information call 461-8422 or 461-1048, (Pager 939-1705).

**FOR SALE** – 1992 Mercury Cougar XR7. One owner, 67,000 miles. \$6000. Call 356-6107.

**FOR SALE** - 1998 Chevrolet 1/2 ton, 4x4, ext. cab, 350, 5spd, CD Player, tinted glass, asking payoff, call 356-9038 5pm-11pm.

**FOR SALE** - 1991 Honda Civic Hatchback, white, AC, standard, good gas mileage, CD player, Runs Great! \$3500 OBO. Call: 356-3005 or 760-3062 Please leave a message.

**FOR SALE** - 1991 Geo Metro, blue, standard, AC, CD player, great gas mileage, clean, Runs Great! Asking \$2300 obo Call: 356-3005 or 760-3062 Please leave a message.

**FOR SALE** – 1993 Chevy truck. \$5000 OBO. Call Lesli at 359-2247.

**FOR SALE** – Dryer for sale in excellent condition. Call 763-4517.

**FOR SALE** – Flagstone. For more information call 356-8117, or come by 715 N. Ave. I, Portales.

**FOR SALE** – Down draft evaporative cooler, \$50, 6 walnut stained with upholstery, \$100 and men's Ray Ban sunglasses, \$20. Call 356-4823.

**FOR SALE** – Gas dryer. Call 799-1888.

**FOR SALE** – Large brown couch with recliners on each end. Call 356-8063.

**FOR SALE** - Washer, Dryer and lawn mower. Will take best offer. Call 356-

8073. Will get back to you if message is left.

**FOR SALE** – Computer monitors, 20" Mitsubishi and 21" NEC. Both work well. \$100 each. Call 760-0894.

**MUST SELL!!!!** - Washer & dryer. 5 years old, very good condition. \$400 OBO. Small table and four chairs. Less than a year old, like new. \$50. Long couch. Some minor damage. Free! Other miscellaneous furniture items available for minimal prices. Call 763-0171.

**REMODELING SALE** – Grey-blue kitchen carpet for 3 rooms, \$60. Kitchen sink and faucet, \$30 and a gas cook top, \$30. Call 356-6160.

**FOR RENT** – Clean 2 bedroom house. 10 minute walk to ENMU. No pets. Call 356-6344.

**FOR RENT** - Spacious 1-bedroom apartment, pantry, fenced yard, close to LL Brown Elem. School. at 522 S. Ave. E, \$195.00/m0. plus deposit and utilities. Call 356-5916.

**FOR RENT** - Furnished or unfurnished 1-bedroom apartment. Carpet, range, refrigerator. Excellent condition. Two Hawks Village, 324 S. Abilene, 359-0660.

**FOR RENT** - 2/3 bedroom house, 1 bath, carport, 1 car garage, large yard. One block to ENMU Library. View at 311 S. Ave. J., or call 562-2202, 10 AM to 4 PM, Monday thru Friday.

**FOR RENT** - Two one-bedroom apartments, attractive and well located. No pets please. Water paid and yard maintenance provided. Call Hilliard Properties at 356-6003.

**FOR RENT** – Very nice furnished 2 bedroom duplex. Washer and dryer included, near ENMU. \$325 per month and no pets. Call Barbara at 356-8489 and leave a message.

**FOR RENT** – 4 –bedroom, partly furnished, has refrigerator, stove, washer and dryer. For more information call 749-3474 or 505-482-3268.

**FREE BOXES** – If you are in need of boxes you can pick some up at Lea Hall.

**LIVE – IN NEEDED** – Room, board,

cable, plus monthly stipend in exchange for care and feeding of retired ENMU professor. Will not interfere with class schedule, plenty of time to study. Prefer middle-aged student. Call 356-0859.

**PORTALES HEAD START** – Portales Head Start is now accepting application for enrollment. Head Start is a child development pre-school program for low-income children who are aged 3-4. Head Start provides lots of fun educational, nutritional and health activities. The Portales program provides classes year round: Aug-May; Part and Full day classes. June-Aug.; Full day classes. Families interested in applying may obtain an application for enrollment at: The Portales Head Start Center located at 501 East First or call 356-8712 for more information.

**MECHANIC** – Providing service on Toyotas and other imports. 13-year experience. Call Tim at 356-0716.

**CLEANING SERVICES** – Reasonable rates. For information, call 356-5810.

**COMPUTER PROBLEMS? NO PROBLEM** - Repairs, Upgrades, Sales and Service of any kind at a significant discount from retail. I come to you. Call Matt, cell: (505)749-4038 or (505) 749-3829. email MPalulis@winfire.com anytime.

**CAR PROBLEMS? NO PROBLEM** - Minor repairs, Tune ups, Oil Changes, Jump Starts, Lock Outs, etc. I come to you, reasonable rates, 15 yrs experience. Call Matt, cell:(505)749-4038

or (505) 749-3829. email MPalulis@winfire.com anytime. Flyers available at Univ. Police Station.

**NEED TO LOSE WEIGHT?** - Call now if you are interested in losing any where from 5-100 pounds! Doctor recommended and 100% safe. 1-877-520-TRIM. Free samples!

**A & D ELECTRONICS** – Home-Auto-Satellite –Installation-Repair. Call Adam or Bryan at 760-0610 for free estimates, discounts for ENMU students and staff.

**STATE LINE WINDSHIELD REPAIR** – For windshield repair call Rick at 799-6401.

**LANDSCAPE ARTIST**- Will turn your yard into a personal sanctuary call Forrest: 356-9915.

## Authorized Absences

For authorized absences to appear in *The Monday Memo*, departments must obtain absence forms from the Office of Student Affairs (SAS, Room 194). After completion and return of the forms to Student Affairs, a copy is directed to *The Monday Memo* for publication.

**SPONSOR:** Lela Goar  
**PURPOSE:** National FCCLA Meeting  
**DESTINATION:** Anaheim, CA  
**DEPARTURE:** July 5, 10 a.m.  
**RETURN:** July 14, 12 p.m.  
**STUDENTS:**  
Andrea Ortiz

Eastern New Mexico University is an affirmative action and equal opportunity employer. The University does not discriminate on the basis of race, color, national origin, sex, age or disability in its programs, activities, or employment. Persons seeking additional information about the University's nondiscrimination policy should contact the Director of Human Relations/Affirmative Action Officer, ENMU, Station #2, Portales, NM 88130.





