



Counseling and Career Services
ENMU Station 34, 1500 S Ave K
Portales, NM 88130
Phone: 575-562-2211 ■ Fax: 575-562-2215

www.enmu.edu

Dear Educator:

We are pleased to invite you and your district to attend our **Fall 2009 Teacher Fair**—a job fair for teachers and students majoring in education. Please mark your calendar now to join us in the Eastern New Mexico University Campus Union Ballroom on **Wednesday, October 28, 2009** for this premier opportunity to recruit leading candidates in the field of education. The purpose of our teacher fair is to connect you, the employer, with potential employees – our students.

Based upon the evaluations from previous events, we have made significant changes to the job fair. The Teacher Fair will be held in conjunction with a student teacher seminar and will be earlier in the semester which we hope will encourage student participation and avoid the potentially hazardous weather in December. The schedule is as follows:

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| 8:00 a.m. to 9:30 a.m. | District set up time in ballroom |
| 9:30 a.m. to 2:30 p.m. | Teacher Fair (free browse and interview time) |
| 11:30 a.m. to 1:00 p.m. | Optional buffet lunch at your convenience |

The registration form and lunch menu can be downloaded at the following link <http://www.enmu.edu/services/counseling/events>

Please submit your registration form no later than October 19, 2009 by fax to (575) 562-2215 or by e-mail to Nikie.Bonner@enmu.edu. We will provide an eight foot table and four chairs for each district. If you have any other needs, including additional tables and chairs or access to electrical outlets, please indicate them on the registration form under the Display Requirements/Requests section. The registration fee is \$30, plus \$7.50 per person for the optional catered lunch buffet. The non-refundable registration fee is due on or before October 19, 2009. We are happy to provide any assistance you may need in making arrangements to attend. If you have any questions concerning this event, please call our office at (575) 562-2211 or e-mail Danette.McGuire@enmu.edu.

If your school district is unable to attend the Teacher Fair, we'll be happy to post your job announcements on our online job board any time of the year at no cost to your district. Just send an email with complete details to Danette.McGuire@enmu.edu.

We encourage you to return your form as soon as possible in order to take advantage of all advertising to students. We look forward to seeing you at our Fall Teacher Fair.

Sincerely,

Danette McGuire, MA
Career Development Coordinator
ENMU Counseling and Career Services