



Spring 2010 Career Fair Registration Form

Wednesday, March 3, 2010, 9 a.m.–3 p.m.

Counseling and Career Services • Phone: 575-562-2211 • Fax: 575-562-2215 • E-mail: nikiie.bonner@enmu.edu

www.enmu.edu

(Type or print all information in ink.)

Organization Information

Organization name: _____ Contact person: _____

Address: _____
Street City State ZIP

Phone: _____ Fax: _____ E-mail: _____

Fields desired: _____

Display Requirements/Requests

Please provide dimensions for your display board: _____ feet _____ inches by _____ feet _____ inches

Will you need an electrical outlet for your display? Yes No

Will you need any additional information on any of the following accommodations?

Area lodging? Yes No Area dining? Yes No

Directions to/from airport? Yes No

Name(s) and title(s) of recruiters attending: _____

Arriving later than 9 a.m. MDT Yes No If yes, what time? _____

Leaving earlier than 3 p.m. MDT Yes No If yes, what time? _____

Other requests: _____

Registration Fees and Methods of Payment

Registration fee: \$30 (Payment is due before the program.)

Will you be joining us at the catered lunch event for \$7.50 per person? Yes No **How many?** _____ **Total: \$** _____

Total amount due: \$ _____ Check # _____ Bill my organization. Attn: _____

Charge to: AmEx Discover MC Visa Expiration date: _____
Month Year

Card number _____

Cardholder's name _____

Compliance

Please note: Your signature on this form assures Eastern New Mexico University that representatives of your organization understand the content and implications of the Civil Rights Act, Americans with Disabilities Act, and other relative regulations concerning the Equal Employment Opportunity Act, and the Family Educational Rights and Privacy Act concerning access to student personal information.

Authorized signature: _____

Title: _____

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For Office Use Only

Payment received: Y N Initial: _____ Number of meals purchased: _____ Initial: _____

Reservation confirmation memo sent: Y N Initial: _____ Billing statement sent: Y N Initial: _____