



Petition for Reinstatement of Financial Aid

Financial Aid • ENMU Station 20 • 1500 S Ave K • Portales, NM 88130
Phone: 575-562-2194 • Fax: 575-562-2198

www.enmu.edu

ENMU ID: _____ SS#: _____ Phone Number: _____

Student's Name: _____
Last First Middle Initial

Address: _____
Address City State Zip

Have you Filed a Petition for Reinstatement of Financial Aid previously? No Yes **If Yes, when?** _____
Semester/Year

Semester you are requesting reinstatement of Aid: Fall, 20____ Spring, 20____ Summer, 20____
Year Year Year

What is your Major? _____ Expected Graduation Date? _____
Semester/Year

Students must be registered for the semester before submitting a Petition for Reinstatement of Financial Aid. (Waivers of Academic Suspension must be complete and students declared academically eligible and registered.) You should describe the difficulties you have encountered and explain the circumstances that contributed to your current academic dilemma. You should be honest and thorough. Your letter and documentation should tell your story as the Committee reads your appeal and reviews your transcript.

Check One:

- My request is due to poor Academic Performance. (GPA and/or Completion Rate)
- My request is due to exceeding the maximum Time Frame for my degree program.

Your typed or legibly printed letter should answer Questions 1 & 2 for Academic Performance or Question 3 for Time Frame

1. Why haven't you achieved the required GPA and/or completion rate? Explain in detail the circumstances which led to your poor academic performance and provide documentation which supports your explanation.
2. What measures have you taken to solve your problems? What plans have you made to assure you are on track for graduation?
3. How many hours do you lack and how will you schedule each semester's courses? Provide a copy of your current degree plan.

Return this form, your letter, and your supporting documentation to:

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|--|--------------------|
| Office of Financial Aid | <u>Mail to:</u> |
| Student Academic Services (SAS) Building, Room 107 | ENMU Financial Aid |
| Portales, NM 88130 | 1500 S Avenue K |
| Phone (575) 562-2194 | Station 20 |
| Fax (575) 562-2198 | Portales, NM 88130 |

I agree to the additional semester requirements of reinstatement as published in the ENMU SAP Policy.

Signature _____ Date _____

Submission of a Petition for Reinstatement of Financial Aid is not the same as an appeal for a Waiver of Academic Suspension. Petitions for Reinstatement of Financial Aid require students to be academically eligible and registered before they will be reviewed by the Financial Aid and Scholarship Committee. If you have questions about your academic standing, please contact the Office of the Registrar. Eastern New Mexico University's (ENMU) Satisfactory Academic Progress Policy is available online at www.enmu.edu.

Office of Financial Aid Use Only

Completion Rate: _____ GPA: _____ Attempted Hours: _____

Prior Reinstatement: _____ Current Status: _____ New Status: _____

Committee: Approve _____ Deny _____ Date: _____ VP: Approve _____ Deny _____ Date: _____

Comments: _____