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Undergraduate Admissions and Standards Committee

Student Petition for Waiver of Academic Policy

Office of the Registrar • ENMU Station 5 • 1500 S Ave K • Portales, NM 88130 • Fax: 575.562.2566

General Information

Student's name: _____ **ID number:** _____
Last First Middle initial

Address: _____
Street City State ZIP

Telephone _____ **Email address** _____

Advisor _____

Note: Student must provide updated degree plan and transcript (may be unofficial). An incomplete or unclear petition will delay consideration of your request.

Degree sought _____ **Catalog of record** _____

Major(s) _____

Minor(s) _____

Students may, but are not required, to present their case to the Undergraduate Admissions and Standards Committee. Each student will have a maximum of five minutes to address the committee. Please indicate below whether or not you wish to speak to the committee.

Yes, I want to speak with the committee. **No**, I do not want to speak with the committee

Waiver Information

Hours toward major	
Major hours completed to date at ENMU	
Hours in progress	
Transfer hours	
Total hours	

Upper division hours	
Upper division hours completed to date	
Upper division hours in progress	
Total upper division hours	

1. **Explain which academic policy you want waived. Be specific** (on page _____ of catalog):

2. **Rationale for request** (Use separate sheet of paper if necessary.)

Student signature _____ **Date** _____

Note: You must obtain a recommendation from either your academic advisor, department chair or college dean before the committee will review your petition.

Department/College Recommendation

I concur with the student's request **I do not concur with the student's request**

Signature _____ **Date** _____

Undergraduate Admissions and Standards Committee, 9/17/01