



# The Monday Memo

## Eastern New Mexico University

The weekly newsletter of Eastern New Mexico University is published by University Relations. Material deadline is 12 noon. Thursday for the following Monday issue. Direct information to Candace Baros, *The Monday Memo* Editor, Station 6, Administration Building, Ext. 2131

## Monday, January 22, 2001

Vol. 53, No. 24

### Meetings

#### Curriculum Committee Meeting

Mondays  
3:30 to 5 p.m.  
Library Conference Room

#### Administrators' Evaluation Committee Meeting

Wednesday, January 24, 2001  
3 p.m.  
Library Conference Room

#### University Council Meeting

Monday, January 29, 2001  
3:10 p.m.  
Regents' Room

### Notices

**MONDAYMEMODEADLINE** - The deadline for submissions to the *Monday Memo* is noon on the Thursday prior to the Monday publication. Submissions may be sent via e-mail: Candace.Baros@enmu.edu or faxed to 562-2256. **E-mail is preferable.** For further information, please call ext. 2131.

**CLEARANCE TO BEGIN WORK** - All new employees (faculty, professionals, support staff, student hires, work study students, and GA's) must report to Personnel Services before starting to work to complete I-9 and Drug Free Workplace forms. New employees will not be paid until these forms are completed. Employees must present identification required by the Immigration and Naturalization Service when completing these forms, i.e., drivers license AND social security card or birth certificate. Please contact Personnel Services if you have any questions.

**ATTACHMENTS TO THE MONDAY MEMO** - Individuals desiring to provide attachments to the *Monday Memo* (limited to 8 1/2 " x 11" paper) must obtain approval of the editor well in advance of the desired publication date. The individual or department is responsible for the duplication of the original material by submitting a duplicating request to

University Printing by 1 p.m. on the previous Thursday of the desired publication date. The request must note that the material is intended for an attachment to the *Monday Memo* and include appropriate budget number.

**DEFENSIVE DRIVING COURSE** - The Defensive Driving Course will be offered February 12<sup>th</sup> and 13<sup>th</sup> or February 14<sup>th</sup> and 15<sup>th</sup> in the College of Business 109 beginning at 6 p.m. All university employees or students who will be driving or who expect to be driving a university vehicle will need to take the class both days. All persons wishing to attend this class must pre-register with the University Police Department at W. 3<sup>rd</sup> and S. Ave. K by February 15, 2001. This class is offered free to university employees and students. A charge of ten dollars to cover the cost of the manual is required for others who may wish to take the course.

**VEHICLE REGISTRATION** - The University Police Department would like to remind all students, faculty and staff that all vehicles must be registered with the University Police Department if they are to be parked on university property. Vehicle registration will expire each year on August 31, and a new registration form must be completed for parking privileges on university property. The registration for a decal will be available at the University Police Department. The deadline for vehicle registration will be February 2, 2001.

**2001 PRESIDENT'S "SPIRIT OF EASTERN" AWARDS** - Keep a watch out for the call for nominations for the 2001 President's "Spirit of Eastern" Awards coming in February. The purpose of the awards is to provide recognition to personnel whose performance exemplifies those things that make Eastern unique. We encourage faculty, staff and students to begin thinking of individuals to nominate.

**COMMITTEE INFORMATION** - Have you ever needed to know who is on a certain committee? The Office of Plan-

ning and Analysis maintains a web page on University Governance that includes committee/council membership rosters and minutes. They can be accessed by going to Eastern's home page, selecting University Information, Service Offices, Planning & Analysis, then Governance. Or, you may type in the URL for the Governance page: <http://www.enmu.edu/~robinsok/govern/govern.htm>

**MEDIA SERVICES IS RELOCATED** - Media Services is still in the process of relocating. Please bear with us until the remodeling is completed. To schedule videos or media equipment, email [grahamw@enmu.edu](mailto:grahamw@enmu.edu) or leave a voice mail at 2776.

**ENMU WOMEN'S SOCCER CLUB** - We will start our indoor soccer practices this Monday 1/22/01. Mon. and Fri. at the ENMU Greyhound Arena, North Gym. You do not need experience to enjoy this sport. For more info call Coach Carlos Yllescas at 356-9058.

**MYSTERY THEATER DINNER SET** - The Roosevelt County Literacy Council announces its 5th Annual Dinner Theater on Saturday, January 27th. Join us to help a good cause with a great dinner and performance of "The Mystery of the Missing Alien." For your \$15 ticket (\$8 is tax-deductible), you can finally solve the mystery of the "Roswell Incident" while you help the cause of literacy in Roosevelt County. For tickets, reservations, and information, contact the Literacy Council office at 356-8500 or Patrice Caldwell at 356-6591.

**CAMPUS BOOKSTORE SALE** - January clearance sale at the ENMU Bookstore. 40% off all trade books marked with sale tags, this sale also includes children's Christmas books. Also, want to start the New Year out right and follow up on those New Years resolutions? Watch out for a shipment of Health & Fitness books arriving this month all at a 30% discount.

**GRADUATE ASSISTANTSHIP** - Full-

time and part-time graduate assistantships available with the School of Education. For more information, please contact Dr. Jerry Everhart at ext. 4311 or Pat Gallegos at ext. 2691.

**EMOTIONS ANONYMOUS** – Do you feel depressed, have anxiety, unable to sleep, experience mood swings, angry or feel guilty? EA may be helpful at this point in your life. You will find that members have experienced the same feelings and you are not alone. We believe EA can work for anyone who wants a change. We meet every Thursday at 7:30 p.m. at Westminster Presbyterian Church at 3112 Thornton. For more information call 763-4355 or 763-6015.

**TOASTMASTERS** – Increase self-confidence and polish presentation skills in a very positive, non-threatening atmosphere by joining Toastmasters. Meetings are held every Wednesday mornings at El Rancho Restaurant, 6:30 a.m. for breakfast and 6:45 a.m. the meeting begins. For information, call SueB at 359-1238

**THE NATIONAL RESEARCH COUNCIL HAS POSTDOCTORAL AND SENIOR RESEARCH ASSOCIATESHIP PROGRAMS FOR 2001** – Application materials and additional information regarding the programs, laboratories and their locations, and areas of research can be found on their Website at <http://national-academics.org/rap>. You may also call the Grant & Contract Management office at ext. 2677 or come by Quay Hall room 115.

**2000 GUITARS!** - Help us kick off this semester's first session of 2000 GUITARS! Join host, Brackston Taylor, along with Andy Mason and Ricky Baker for an evening of music and great refreshments on Tuesday, January 23rd at 7:30 p.m. - Ground Zero! Mark your calendar for other Tuesday night sessions including February 27th, March 27th, April 17th and May 1st. Hope to see you there!

**EXTENDED LEARNING NON-CREDIT COURSE OFFERINGS** - The following is a list of **non-credit** course offerings

**Ballet/Tap/Jazz/Pointe** - for ages 3 to 10+ years with **Summer Lasiter** beginning January 22 through ending recital in the University Theatre on May 5. The charge for each 14-week class is only \$56.00 except for a concurrent enrollment in 10+ ballet and pointe which is \$50.00 each. A \$5.00 recital fee will be assessed at registration. Please call Extended Learning for a schedule of days and times at 562-2165.

**Beginning Quilting** - for the absolute beginner with **Judy Matthews**, Patchwork House, Clovis, Mondays, 6:30-8:30pm, January 22-February 26, FCS-100. The cost is \$30.00. Don't forget your supply list and Judy encourages calls with any questions!

**Speedy Cross Stitch** - try this one nighter for beginners and walk away with a potpourri heart pillow either Tuesday, January 23 or Thursday, January 25, 6:30-9:30pm with **Victoria Garrett**, Cozy Cottage Cross Stitch Shoppe. The fee is \$7.00 with a kit fee of \$5.00 payable to the instructor.

**We Make Music** - for ages 3 and 4 years with **Nancy Jones**, Thursdays, 5:00-5:50pm, January 25-March 15, Greyhound Arena-11. The fee is \$40.00.

**Printing Tissue Paper for Tissue Paper Collage** - for ages 14 years through adult with **Bettie Fitzgerald**, Thursday, January 25, 6:30-8:00pm, FCS-100. Join Bettie for this one-night, hands-on demonstration but be sure to dress for it if you borrow her paint brush! The fee is \$5.00 with an additional \$5.00 materials fee payable to Bettie.

**Aqua Aerobics** - join **Alisha Eldridge** for ten two-day rotations this spring on Tuesdays & Thursdays, 6:00-6:50pm at the Natatorium. Call Extended Learning at 2165 for rotation dates. The fee is only \$8.00 for each two-day rotation.

**Rainbow of Colour** - with **Victoria Garrett**, Cozy Cottage Cross Stitch Shoppe, 119 S Main, Tuesday, January 30 or Thursday, February 1, 6:30-9:30pm. The fee is \$7.00 with a materials kit of \$8.00 payable to the instructor.

**Hardanger in a Hurry** - with **Victoria Garrett**, Cozy Cottage Cross Stitch Shoppe, 119 S Main, Tuesday, February 6 or Thursday, February 8, 6:30-9:30pm. The fee is \$7.00 with a materials kit of \$15.00 including reference book and threads for future projects.

**Tole Painting** - for 15 years of age through adult with **Janice Lee** Wednesdays, 6:00-8:00pm, February 7-March 14, FCS-99. The fee is \$24.00 with a kit fee of \$12.00 including paints and first wooden project. Call Jan at 478-2303 concerning your three brushes and bring a water bowl and papertowels.

**Computers: Unraveling the Mystery** - with **Richard Bradfute**, Monday, February 12, 6:00-8:30pm, UCC-107. The fee is \$30.00.

**Anyone Can Draw! Really!** for ages 12 years through adult with **Nancy Sweet Espinosa**, Wednesdays, February 14-28, 6:30-8:00pm, JWLA, Room 108. Materials include ruler, eraser, 12x18 drawing pad (or larger) and HB, 2B and 6B pencils.

**4-Week Cross Stitch** - make an adorable pillow with flowerpot and cat waiting at the backdoor with **Victoria Garrett**, Cozy Cottage Cross Stitch Shoppe, 119 S Main, Thursdays, February 15-March 8, 6:30-9:30pm. The fee is \$40.00 with a materials kit of \$21.20 payable to the instructor.

**1-Day Album** - bring 20-30 theme-oriented snapshots and make your own 5 x 7 album in one day! Choose between two dates or enroll in both with two separate themes, February 17 or April 7, 9:00am-1:00pm, COB-138. The fee for each class is \$10.00 with a kit fee of \$25.00 payable to the instructor. Be sure to register by February 9 or March 30, respectively, so that your color choice of album can be ordered!

**Intro to the Internet** - with **Richard Bradfute**, Monday, February 19, 6:00-8:30pm, UCC-107. The fee is \$30.00.

**Advanced Investing** - with **Glen O'Rear**, Edward Jones, Tuesdays, February 20-March 13, 6:00-8:00pm, COB-130. The fee is \$20.00 with a \$6.00 textbook available from the instructor.

**Paralegal** - an intensive 84-hour certificate program on a Tuesday/Thursday, 6:00-9:30pm and Saturday, 9:00am-5:00pm format, February 20-March 31, COB-156. The fee is \$845.00 with five textbooks for approximately \$200.

**Basic Photography** - Learn professional tips of the trade with **William Johnson**, Saturday, February 24, 9am-12:00pm, COB-137. The fee is only \$15.00 and any camera can be used to get professional results!

**Intro to Windows 95/98** - with **Richard Bradfute**, Monday, February 26, 6:00-8:30pm. The fee is \$30.00.

**Genealogy-Discover Your Roots** - with **Jenny Hamblin**, Saturdays, March 3 & 10, 2:00-4:00pm, UCC-204. The fee is \$20.00.

**EXTENDED LEARNING CREDIT COURSE OFFERINGS** - The following is a list of **credit** course offerings

**Students as Teachers, SPED 493/593**, an ITV 1 credit hour topics course with **Dr. Sherrie Bettenhausen** will meet Saturdays, February 10 and 17, 2001, COB-110, 9:00am-5:30pm.

**Teaching Students with Attention Deficit Hyperactivity Disorder, SPED 493/593**, an ITV 1 credit hour topics course with **Dr. Sherrie Bettenhausen** will meet Saturdays, March 3 and 10, 2001, COB-110, 9:00am-5:30pm.

## Fine Arts

**Thursday, Feb. 1**

Faculty Recital

John Kennedy, trumpet

7 pm, Buchanan Hall

**Sunday, Feb. 4**

Duo Karudan  
Christopher Ayer, clarinet & Kae  
Hosoda-Ayer, piano  
3 pm, Buchanan Hall

**Feb. 6-18**

ENMU Student Art Show  
Runnels Gallery in Golden Library

**Wednesday, Feb. 7**

US Army West Point Clarinet  
Quartet  
7 pm, Buchanan Hall

**Friday, Feb. 9**

Artists' Reception  
ENMU Student Art Show  
4-6 pm, Runnels Gallery

**Saturday, Feb. 10**

Instrumental Solo & Ensemble  
Festival

**Feb. 15-17**

"Tartuffe"  
8 pm, University Theatre Center  
Tickets go on sale Feb. 7, ext. 2710

**Monday, Feb. 19**

Lecture/Masterclass (topic Debussy)  
Jean-Marie Londeix, saxophone  
Time TBA, Buchanan Hall  
For time confirmation, call Chris  
Beaty, 2471

**Monday, Feb. 19**

William Street, saxophone  
Roger Admiral, piano  
7 pm, Buchanan Hall

**Tuesday, Feb. 20**

Guest Lecturer Louis Grachos  
Director of SITE Santa Fe in  
Santa Fe  
7:30 pm, JWLA 112

**Thursday, Feb. 22**

School of Music Scholarship Gala  
7 pm, Buchanan Hall  
donations accepted for School of  
Music scholarships  
reception to follow in SAS

**Feb. 22-24**

High School Drama Festival  
University Theatre Center

**Sunday, Feb. 25**

Symphony Orchestra Concert  
3 pm, Buchanan Hall  
Tickets: \$6 general, \$2 students

**Personnel News Briefs**

**Cheryl Pachak-Brooks**, president of Professional Music Teachers of New Mexico, attended the Music Teachers National Association Southwest Division Compe-

titions and Executive Board Meeting held in Ogden, Utah, January 12 - 13.

**Employment**

**ENMU-Portales Campus employment opportunities.** Apply at University Personnel Services, Administration building, Rm. 207. Call ext. 2115 for more information. For professional positions submit a letter of interest, resume and names and phone numbers of three references. For support positions, obtain application forms from University Personnel Services. Current job openings are posted on the Job Line at ext. 2411.

**Portales**

**SUPPORT POSITIONS**

**POSITION: DEPT./DIV. SECRETARY. LOCATION: PURCHASING. BASE SALARY: \$13,749. DEADLINE: FEBRUARY 1, 2001 - 5 PM. DATE AVAILABLE: ASAP**

**POSITION: ADMISSIONS SPECIALIST II. LOCATION: ADMISSIONS. BASE SALARY: \$15,018. DEADLINE: FEBRUARY 1, 2001 - 5 PM**

**POSITION: DATA CLERK. LOCATION: HOUSING. BASE SALARY: \$13,749. DEADLINE: FEBRUARY 1, 2001 - 5 PM**

**POSITION: TEMPORARY AUCTION ASSISTANT. LOCATION: KENW. BASE SALARY: \$6.15 HR. DEADLINE: JANUARY 31, 2001 - 5 PM**

**Classified Ads**

**FOR SALE - 4 bedroom, 2 bath home.** Master bedroom has a fireplace and walk-in closet. Kitchen has 2 pantries. Utility, garage, fenced backyard, storage building & lots of greenery. Good Neighborhood. \$52,500. Pictures at [www.justusrealty.com](http://www.justusrealty.com). Call Sherri at Justus Realty 356-8594 or 359-0158(H).

**FOR SALE - 1980 14' x 80' Wayside mobile home, 3 bedroom, 2 bath, new copper plumbing throughout, carpet and flooring in very good condition, split level kitchen w/locking storage area under it. \$10,000/OBO. Call 356-2650 or 760-2659.**

**FOR SALE - 3 -Bedroom, 2 bath, laundry room, large fenced backyard, carport, corner fireplace in living room. Approximately 1,550 sq. ft. Close to Valencia School. Call 359-0300**

**FOR SALE - Completely remodeled 2 bedroom 1 bath house. 850 square feet. Appraised for \$40,000 in 1998. Rents for \$380. Central heat, garage, laundry**

area, range, refrigerator. New stucco, insulation, doors, insulated windows, sheetrock, vinyl flooring, electrical, roof, garage door, ceiling fans/light fixtures, tile/oak breakfast bar, kitchen/bathroom cabinets, chain link fence. Asking \$37,000. Call 356-0749.

**FOR SALE - 3 -bedroom, 2 bath, 14 x 70 mobile home on 1/2 acre, nice neighborhood. \$25,000. Call 359-0954.**

**FOR SALE - 1994 Mobile Home located in Portales. 16 x 70, 3 -bedroom, 2 bath with all new carpet, central air and heating with all appliances and shed. Asking \$19,500 OBO. For more information or to see call 461-1048 or 461-3939 and ask for Jennifer.**

**FOR SALE - 1994 Pontiac Grandam: white; sporty; clean inside and out; runs great; defects few and minor; good tires; 90,000 miles; NADA \$4900 OBO. 359-1008.**

**FOR SALE - 1992 Mercury Cougar XR7. One owner, 67,000 miles. \$6000. Call 356-6107.**

**FOR SALE -1979 Chevy Pick-up. Lots of new parts must drive to appreciate. Asking \$2,600 OBO. For more information, call 763-3146.**

**FOR SALE - 1991 Honda Civic Four Door Sedan with 150,000 miles. Has body damage (tar splattered extensively on three sides). Great reliable vehicle in excellent mechanical condition. One owner, have all service records. Has new tires plus two snows. \$1200 call 762-0988.**

**FOR SALE - 1993 GMC Suburban 4x4; Supreme Conversion Package, fresh overhaul, excellent condition. \$13,500 OBO. Call 356-4564.**

**FOR SALE - 1985 Chevy Celebrity, would be a good school car. 1976 Plymouth Fury, 80K miles, 1 family owner, good condition. 359-0879 after 5:00pm or leave message**

**FOR SALE - Good used wood kitchen cabinets. Includes: upper, lowers, sink, and countertops. Only \$150.00. Call 742-1086.**

**FOR SALE - Processed Beef for sale. Either 1/2 beef or a whole beef. Priced per pound on hanging weight. Call 356-8063.**

**FOR SALE - Mattresses, 39" x 75", approximately 120, fair to good condition. Most have mattress protectors. Price \$ 3.00 each plus 5 % Governmental Gross Receipts Tax. Solar Panels, 4' x 8', 6" deep, approximately 300, Price**

\$ 11.00 each plus 5 % Governmental Gross Receipts Tax. Items will be sold on a first come, first serve basis. Items may be purchased individually. All items are sold as is. All sales are final. Buyer will be responsible for removing purchases from the University premises. Contact David Moon at Inventory @ 2606, to schedule a time to view or purchase.

**FOR SALE** - White Kenmore refrigerator/freezer. Good condition, \$125.00. Almond Kenmore gas range. Good condition, \$75.00. Black Kenmore, under counter dishwasher. Good condition, \$75.00. Call 763-1887.

**FOR SALE** - Compaq Presario Laptop 1622. Pentium 233mhz with MMX. 3 GB HD. CD Rom. 32 MB RAM. JBL Speakers. Windows 95, MS Office, Pagemaker, MSWord, Excel. 56K Modem. \$600 OBO. 760-0894.

**FOR SALE** - Math 110 Book . Call 478-2821 and leave message

**FOR RENT** - Clean 3 -bedroom, 2 bath house with W/D hookups and central heat. 10 minute walk to ENMU. For more information call 356-6344 after 4:30 p.m.

**FOR RENT** - Very nice furnished 2 bedroom duplex. Washer and dryer included, near ENMU. \$325 per month and no pets. Call Barbara at 356-8489 and leave a message.

**FOR RENT** - Large 4 -bedroom, 2 bath with washer and dryer and fenced back yard. \$585 a month plus deposit. Call 359-1948.

**FOR RENT** - 4 -bedroom, partly furnished, has refrigerator, stove, washer and dryer. For more information call 749-3474 or 505-482-3268.

**ROOMATE WANTED** - 3 -bedroom, 2 bath house, rent is \$200 per month. Call Levi at 799-5409 or e-mail: [Leviirwin@hotmail.com](mailto:Leviirwin@hotmail.com).

**HOUSEMATE WANTED** - Female graduate student seeks quiet, responsible, respectful, housemate (male or female) to share large, clean, 2 bedroom house 1 block from Golden Library. \$162 plus 1/2 utilities. Can be fully furnished at no additional cost. Pets negotiable. 359-2729 leave a message.

**FREE TO GOOD HOMES** - Golden Retriever puppy, 3-4 months old and full blooded Australian Sheppard. Call 359-2267.

**YARDWORK** - Need someone to do yardwork? For more information call Steve at 359-3028, or 760-8886.

**CHILDCARE** - Openings available for children ages 18 months to 6 years. For more information go by 1711 W. 17<sup>th</sup> Lane or call 356-1017.

**MECHANIC** - Providing service on Toyotas and other imports. 13-year experience. Call Tim at 356-0716.

**HOUSEWORK AND IRONING** - Looking to do housework and ironing at home. Call Carmen at 359-0977, will be home after 4:00 p.m.

**HOUSEWORK AND CLEANING** - Housework and cleaning for \$5.00/hr., minimum 2 hours. Have reference. Call 359-0250 and ask for Melissa.

**CLEANING SERVICES** - Reasonable rates. For information call Marilyn at 356-5810.

**FOUR SEASONS CHIMNEY SERVICE** - For all of your chimney needs. Serving Clovis and the surrounding areas. Tucumcari office, 505-461-2199 and the Clovis office 505-762-0841. Discount rate available.

**TUTOR NEEDED** - For 5<sup>th</sup> and 8<sup>th</sup> grade students. Prefer Grad. Student or Substitute teacher. Will consider full-time/homeschool position. Please call 356-9915.

**COMPUTER PROBLEMS? NO PROBLEM** - Repairs, Upgrades, Sales and Service of any kind at a significant discount from retail. I come to you. Call Matt, cell: (505)749-4038 or email [MPalulis@winfire.com](mailto:MPalulis@winfire.com) anytime.

**CAR PROBLEMS? NO PROBLEM** - Minor repairs, Tune ups, Oil Changes, Jump Starts, Lock Outs, etc. I come to you, reasonable rates, 15 yrs experience. Call Matt, cell:(505)749-4038 or email [MPalulis@winfire.com](mailto:MPalulis@winfire.com) anytime. Flyers available at Univ. Police Station.

**NEW YEARS RESOLUTION!!** - Would you like to be 20 or 30 pounds lighter? Lose weight now while eating your favorite foods and have **incredible energy!** Money back guarantee. Programs start at \$38.00. **Call today!** 1-877-520-TRIM

## Authorized Absences

For authorized absences to appear in *The Monday Memo*, departments must obtain absence forms from the Office of Student Affairs (SAS, Room 194). After completion and return of the forms to Student Affairs, a copy is directed to *The Monday Memo* for publication.

**SPONSOR:** Wayne Moore and Dan Buzard

**PURPOSE:** Basketball

**DESTINATION:** Canyon, TX

**DEPARTURE:** January 23, 1 p.m.

**RETURN:** January 24, 12 a.m.

**STUDENTS:**

Sharon Max  
Breanne Baker  
Jody Avent  
Brandi Bates  
Katheryne Hickman  
Missy Klafka  
Lenni Hartley  
Lisa Rollins  
Jill Stout  
Jennifer Dvorak  
Tricia Doherty  
Tia Doss  
Juliana Morrison  
Brooke Verden  
Niki Shaw

**SPONSOR:** Sharon King

**PURPOSE:** To interview with the Governor for student regent position

**DESTINATION:** Santa Fe, NM

**DEPARTURE:** January 23, 1 p.m.

**RETURN:** January 24, 5 p.m.

**STUDENTS:**

Jeremy Aragon  
Lesley Collins  
Tanya Miller  
Elice Valdez

Eastern New Mexico University is an affirmative action and equal opportunity employer. The University does not discriminate on the basis of race, color, national origin, sex, age or disability in its programs, activities, or employment. Persons seeking additional information about the University's nondiscrimination policy should contact the Director of Human Relations/Affirmative Action Officer, ENMU, Station #2, Portales, NM 88130.