



# The Monday Memo

## Eastern New Mexico University

The weekly newsletter of Eastern New Mexico University is published by University Relations. Material deadline is 12 noon. Thursday for the following Monday issue. Direct information to Candace Baros, *The Monday Memo* Editor, Station 6, Administration Building, Ext. 2131

## Tuesday, May 29, 2001

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### Notices

**MONDAY MEMO DEADLINE** - The deadline for submissions to the *Monday Memo* is noon on the Thursday prior to the Monday publication. Submissions may be sent via e-mail: Candace.Baros@enmu.edu or faxed to 562-2256. **E-mail is preferable.** For further information, please call ext. 2131.

**MONDAY MEMO SUMMER SCHEDULE** - The *Monday Memo* will begin its summer publication schedule Monday, May 14. The dates of publication will be: May 28, June 11, June 25, July 9, July 23, August 6, and the regular schedule will resume August 13.

**MINI PO'S WILL BE PHASED OUT BY JUNE 30** - Mastercard Purchasing Cards will replace Mini PO's for non-recurring purchases (under \$500) needed quickly that will be used within the current fiscal year. The Business Office is currently providing training for those who have applied for cards. Applications are available on-line at <http://www.enmu.edu/~rappm/pcard/pcard.html> or may be obtained by calling extension 2518. The Purchasing Card will serve the same purpose as the Mini PO while allowing buyer flexibility at the lowest possible price. Internet and telephone purchases will be permitted provided the vendor accepts Mastercard. At this time, travel and entertainment (including meal) transactions will not be permitted. For more information please call extension 2518.

**ALL UNUSED MINI PO'S MUST BE RETURNED TO PURCHASING** - Please do not destroy or throw away any Mini PO's. Unused Mini PO's must be returned to Purchasing, Station # 50 by Friday, June 29, 2001. If you have questions, please call 2425.

**STUDIO UMBRELLAS MISSING** - University Relations is needing back the studio lighting umbrellas that were borrowed. Please give Wendel Sloan a

ring at ext. 2134 or email him if you know their whereabouts. Thank You.

**FROM YOU CAMPUS BOOKSTORE** - ENMU Bookstore will be closed on the following dates: May 30<sup>th</sup> for training and June 27<sup>th</sup>, 28<sup>th</sup> and 29<sup>th</sup> for inventory.

**UTILITY CONSERVATION REMINDER** - Did you know that ENMU will spend well over \$1,000,000 this year for electricity and natural gas? The continued cooperation of faculty, students and staff in conserving energy on campus is appreciated. Especially during the summer months when facilities are used less intensively, please make sure lights are off when rooms are not occupied and thermostats are set at levels that don't require excessive use of air conditioning. With your help, we can reduce our energy costs so that available funds can be devoted to other priorities of the University. Thank you!

**ATTENTION** - Please note that due to the change in computer systems on ENMU's campus from CMDS to Banner, the last day to process Summer Financial Aid will be June 11<sup>th</sup>. We are asking everyone on campus' cooperation in informing students that their files must be complete by June 11<sup>th</sup>, even if they are taking classes in July. Thank you for your assistance with this.

**PROGRAM GRANTS AVAILABLE** - The Camille & Henry Dreyfus Foundation, Inc. has two new program grants available.—"2002 Special Grant Program in the Chemical Sciences and 2001 Henry Dreyfus Teacher-Scholar Awards Program. For more information, see the Foundation's website at [www.dreyfus.org](http://www.dreyfus.org).

**CAREER CAMP 2001** - The Roosevelt County Chamber of Commerce, ENMU, and GEAR UP announce a Career Camp to be held June 4-7, 2001. It is free for all Roosevelt County 2001-02 ninth graders. Career Camp is "a link be-

tween school and the workplace." Students will job shadow area employees to experience the importance of various skills. Activities also include interview techniques, business etiquette, job applications and customer service. The last event will be a banquet held for participants and parents, plus business partners. If you are interested in becoming involved, or know a ninth grade student that would like to participate, please contact: SueB Bracksieck at 356-5083 or [Sue.Bracksieck@enmu.edu](mailto:Sue.Bracksieck@enmu.edu).

**SAFETY TIP OF THE MONTH** - If you work with chemicals in your work area make sure that you have a Material Safety Data Sheet (MSDS) on the chemical(s). A MSDS will provide information on the chemical you are using. It will tell you what to do in case of a chemical spill, or first aid measures to use if needed, or what kind of personnel protective equipment to wear when using the chemical. For more information call the Safety Office at ext. 2796.

**HELPDESK SUMMER HOURS** - During the summer, from May 14 to August 24, the helpdesk will be open from 7:30am to 5:00pm, Monday through Friday.

**SUMMER HOURS FOR TOY LIBRARY** - Summer hours for the Toy Library will be Monday through Friday 8am to 5pm. The Toy Library is located in the Education Building, Room 127. All students and faculty are welcome to use the Toy Library. Students are using the Toy Library for presentations for class. The Toy Library has toys for children birth to 3rd grade. Stop by and have a look if you have not already done so. There is always something new and exciting in the Toy Library! You may give us a call if you are looking for something specific, 562-2850.

**2001 CAMILLE & HENRY DREYFUS FOUNDATIONS NEW FACULTY AWARDS AND FACULTY START-UP**

**GRANT PROGRAM FOR UNDERGRADUATE INSTITUTIONS** - These programs exemplify the Foundation's continuing commitment to the support of new faculty in the chemical sciences. Application procedures for the programs are given on the Foundation's Web site at [www.dreyfus.org](http://www.dreyfus.org). **Note: Deadline for receipt of all nomination materials in both programs is May 15, 2001.**

**THE NEW MEXICO EDUCATIONAL SOFTWARE CLEARINGHOUSE** - The New Mexico Educational Software Clearinghouse has just received two Broderbund C.D.'s. They are Mercer Mayer's "Just Grandma and Me" and Marc Brown's Arthur's Reading Race. These can be previewed by appointment by calling 562 2791 and speaking with Dr. Shaughnesy.

**A REMINDER FOR TELEPHONE USERS** - If and when offices experience personnel changes such as new hires, terminations, reassignments or name changes due to marriage or divorce, Telecommunications Services should be notified either by phone at extension 2287 or by email at [Linda.hamrick@enmu.edu](mailto:Linda.hamrick@enmu.edu). This insures phone records are kept current and billing is correct. For changes of service such as adding or deleting voice mail or assigning new or deleting old access codes, please submit a signed *Telephone Service Request Form* to UCC 113. Blank forms may be requested by calling extension 2287 or 4352.

**ATTENTION GRADUATE STUDENTS OF SUMMER 2001** - Comprehensive Examination Workshop is June 9, 2001 from 9:30 am to 12:00 noon in Room 125 of the College of Education. The Comprehensive Examination is June 23, 2001 from 9:00 am - 12:00 and resuming from 1:00 pm to 4:00 pm in room 120. The Writing Proficiency is June 9, 2001 from 10:00 am to 11:30 am in Room 120 in the College of Education.

**THE NATIONAL RESEARCH COUNCIL HAS POSTDOCTORAL AND SENIOR RESEARCH ASSOCIATESHIP PROGRAMS FOR 2001** - Application materials and additional information regarding the programs, laboratories and their locations, and areas of research can be found on their website at <http://national-academics.org/rap>. You may also call the Grant & Contract Management office at ext. 2677 or come by Quay Hall room 115.

**EMOTIONS ANONYMOUS** - Do you feel depressed, have anxiety attacks, unable to sleep, experience mood swings, angry or feel guilty? EA may be helpful at this point in your life. You will find that members have experienced the same feelings and you are not alone. We believe EA can work for anyone who wants a change. We meet every Thursday at 7:30 p.m. at Westminster Presbyterian Church at 3112 Thornton. For more information call 763-4355 or 763-6015.

**TOASTMASTERS** - Increase self-confidence and polish presentation skills in a very positive, non-threatening atmosphere by joining Toastmasters. Meetings are held every Wednesday mornings at El Rancho Restaurant, 6:30 a.m. for breakfast and 6:45 a.m. the meeting begins. For information, call Sue at 359-1238.

**FLAT PATTERN DESIGN** - Do you want to learn how to design your own clothing in a fun and easy way? Enrolled in Flat Pattern Design (FCS 493/593). This exciting class will be offered June 4 - 29 from 8 - 10:10 a.m. Monday - Friday. For more information call the FCS Office 562- 2521 or Dr. Caryl Johnson 762-7605.

**EXTENDED LEARNING NON-CREDIT COURSE OFFERINGS** - The following is a list of **non-credit** course offerings. Please call 562-2165 to register.

**Adult Ballet** - for ages 14 years through adult with Lorelei Taylor, Saturdays, June 2-July 7, 11:00am-12:15pm, GA-11. The fee is \$30.00.

**Swing Dancing** - for ages 16 years through adult with Leah Bentley, Fridays, June 1-29, 5:30-6:30pm, GA-11. The fee is \$20.00.

**Basic Photography** - with William Johnson Saturday, June 2, 9:00am-12:00pm, COB-137. Bring your Camera and film. The fee is \$15.00.

**Kids' College** - for ages 5-12 years with Lead Teacher, Ernie Rogers, Mondays-Fridays, June 4-July 27, 8:00am-5:00pm, JWLA-119. Daily swimming, computers, art, science, reading, lunch in the park, etc. The fee is \$55.00 per week.

**Taekwon-Do** - for ages 10 years through adult with Steve Blakeley, Mon/Tue/Thur, June 4-July 26, 11:00-11:50am, GA-11. The fee is \$70.00 (or \$35.00 per month).

**Sign Language** - for ages 8 years through adult with Dwayne Wilkerson, Mondays-Fridays, June 4-15, 2:00-3:00pm, Ed-129. The fee is \$30.00.

**Aqua Aerobics** - with Kristy Jones and/or Beverly Allen, Mon/Tue/Thur, June 4-July 26, 5:00-6:00pm, Natatorium. The fee is \$12.00 for each 3-day weekly rotation or receive a discount by paying \$90.00 for all 8 rotations.

**Ballet/Tap/Jazz/Pointe** - for ages 3 years to adult with Summer Lasiter, June 4-July 27, GA-11. The fee is \$40.00 per class except for concurrent Ballet 10+ years and Pointe which together total \$65.00. Please call Extended Learning @ 562-2165 for specific class times.

**Tennis** - four classes for ages 6-9 years, 10-14 years, 15-18 years and 18 years through adult with Julie Stiles, Mondays-Thursdays, June 4-14 and/or June 18-28, City Tennis Courts (by PJHS). Bring your racket. The fee is \$40.00 per two-week rotation. Call Extended Learning @ 562-2165 for specific class times.

**Calligraphy** - with Dwayne Wilkerson, Mondays & Thursdays, June 4-14, 7:00-8:30pm, COB-138. Bring broad nib pen (felt/ink) and copy paper. The fee is \$30.00.

**Ceramics** - three classes for ages 6-10 years, 11-15 years and 16 years through adult, Tuesdays & Thursdays, June 5-28 or July 3-26, with Doris Wallace, Out of Sight Ceramics Shop, 979 Gayle Street, Clovis, NM. The cost per four-week rotation is \$67.00 for children and youth and \$94.00 for 16 years through adult. Please call Extended Learning for specific class times and materials.

**Basic Scrapbooking** - Saturday, 9:00-11:00am, June 9, COB-130. Please bring 10-12 theme-oriented photos. The fee is \$10.00 with an additional kit fee of \$15.00 payable to the instructor, Kyla Gray.

**Wedding Planning** - with Melissa Widner, CWS, Saturdays, 9:00am-3:00pm (break for your own lunch), your choice either June 9 & 23 or July 14 & 28, COB-120. The fee is \$30.00 with an \$8.00 optional booklet available from the instructor.

**Feng Shui** - with Lorelei Taylor, Saturday, 2:00-4:00pm, June 9, COB-156. Please bring pen and notepad. The fee is only \$15.00.

**Caring for your PC** - definitely for beginners try this intro and maintenance class with Ellen Gardiner, Monday, 6:00-8:30pm, June 11, UCC-107. The fee is \$30.00.

**Speedy** - beginning one-night cross stitch with Victoria Garrett, Cozy Cottage Cross Stitch Shoppe, 119 S Main Street, Portales, to make a potpourri heart pillow. Your choice of dates, either Monday, June 11 or Tuesday,

June 12, 6:30-9:30pm. The fee is \$7.00 with an additional \$5.00 kit fee payable to the instructor.

**Black & White Photography** - with William Johnson, Saturday, June 16, 9:00am-12:00pm, COB-137. Bring your camera and film. The fee is \$15.00.

**We Make Music** - for ages 3-4 years with Nancy Jones, Tuesdays & Thursdays, June 12-July 5, 5:00-5:50pm, GA-11. The fee is \$40.00 with a recital held the last day of class, July 5.

**Swimming** - for ages 4 and up with Kristi Jones Mondays-Thursdays, 11:00-11:50am, June 4-14 and/or June 18-28 at the Natatorium. The fee is \$35.00 per rotation and includes a Red Cross certification card for the level passed.

**Aromatherapy** - with Lorelei Taylor, Saturday, June 16, 2:00-4:00pm, COB-156. Bring a small plastic container and towel. The fee is \$15.00.

**Intro to Microsoft Word** - create a personal keepsake about your life and family while learning MS Word with Ellen Gardiner, Monday, June 18, 6:00-8:30pm, UCC-107. The fee is \$30.00.

**Rainbow of Colour** - with Victoria Garrett, Cozy Cottage Cross Stitch Shoppe, 119 S Main St, your choice either Monday, June 18 or Tuesday, June 19, 6:30-9:30pm. The fee is \$7.00 with an additional \$8.00 kit fee payable to the instructor.

**Swinging Stunts Workshop** - an advanced class of the basic Swing Dancing for 16 years through adult with Leah Bentley, Fridays, 6:45-8:15pm, June 22 and 29, GA-11. The fee is \$20.00.

**Off Season Canning** - with Cora Stroud Saturday, June 23, 9:00am-5:00pm, FCS-98. Please call Extended Learning for a list of supplies. The fee is \$35.00.

**Silk Painting** - with Rheata White, Rheata's Studio & Gallery, Muleshoe, TX. You must register two weeks prior to order your supply kit (\$40.00 payable to the instructor) to make your very own pillow or scarf! Choose either Saturday, 9:30am-2:00pm, June 23 or July 21, FCS-100 and bring a lunch! Registration deadlines are June 8 and July 7, respectively. The registration fee is \$25.00.

**Create a CD Photo Album** - learn basic Power Point, scanner and CD Writer use while you create your own CD photo album with Ellen Gardiner. Bring 3-5 personal photos Monday, 6:00-8:30pm either June 25 or July 9, UCC-107. The fee is \$30.00.

**Hardanger in a Hurry** - a one-night class offered twice either Mon-

day, June 25 or Tuesday, June 26, 6:30-9:30pm with Victoria Garrett, Cozy Cottage Cross Stitch Shoppe, 119 S. Main St. The fee is \$7.00 with an additional \$15.00 kit fee payable to the instructor.

**Web Wisdom** - learn how to get more from the Internet with Ellen Gardiner, Monday July 2, 6:00-8:30pm, UCC-107. The fee is \$30.00.

**Power Layouts** - for experienced scrapbookers with Kyla Gray, Saturday, July 7, 9:00am-1:00pm, Ed Bldg, Room 120. The fee is \$10.00 with a \$36.00 kit fee payable to the instructor in advance which includes two page refills and short cuts paper pack.

**Kids' ABC School Album** - for grades 4-12 with Kyla Gray, Monday-Thursdays, 9:00-10:00am, July 9-12, COB128. The fee is \$10.00 with a \$35 kit fee payable to the instructor by June 25 which includes a 5x7 album with stickers and mounting paper. You just bring your school friends' photos!

**Places Please!** - using Shakespeare and fairy tales, children 7-12 years will receive basic theatre introduction from Desi Griffith, Mondays, Wednesdays and Fridays, July 9-20, 2:00-3:30pm, GA 11. The fee is \$25.00. Wear comfortable clothes and bring a pencil, pad and highlighter.

**Do-It-Yourself Book Publishing** - with self publishing author, Dan Miller, Monday, July 9, 6:30-8:30pm, COB 130. The fee is \$29.00.

**Small Business Classes** - all three classes held in COB 130 with Dan Miller for \$29.00 each are co-sponsored by the Portales Chamber of Commerce with a \$5 discount if you are a member. Save \$15 if you attend all three!

a) **Yellow Pages Advertising for Small Business** - Tuesday, July 10, 1:00-3:00pm. A \$15 materials fee is optional.

b) **Increase Sales Over the Telephone** - Tuesday, July 10, 3:15-5:15pm, with an additional \$15 materials fee payable to the instructor.

c) **Intro to Direct Response Marketing** - Tuesday, July 10, 6:30-8:30pm, with an additional \$12 materials fee payable to the instructor.

**Four-week Cross Stitch** with Victoria Garrett, Cozy Cottage Cross Stitch Shoppe, 119 S Main Street, Tuesdays, 6:30-9:30pm, July 10-31. The fee is \$40.00 with a kit fee of \$28.20 payable to the instructor for a pillow cover with watermelon and bear.

**So You Want to be a Private Investigator?** - with retired licensed private investigator, Dan Miller, Wednesday, July 11, 5:15-6:45pm, COB130. The

fee is \$25.00 with a materials fee of \$12.00 payable to the instructor.

**UFO's-Beyond Top Secret** - with retired private investigator, Dan Miller, Wednesday, July 11, 7:00-9:00pm, COB130. The fee is \$29.00.

## Personnel News Briefs

**Wendel Sloan**, Director of Marketing and Media Relations, has received an "Award of Merit" from the Southern New Mexico Press Club in the category of "Best News Releases."

**Dr. Michael Shaughnessy** recently attended a workshop coordinated by Southwest NeuroRehabilitation Institute entitled A Continuum of Care for Traumatic Brain Injury held in Clovis on May 19.

## Employment

**ENMU-Portales Campus employment opportunities.** Apply at University Personnel Services, Administration building, Rm. 207. Call ext. 2115 for more information. For professional positions submit a letter of interest, resume and names and phone numbers of three references. For support positions, obtain application forms from University Personnel Services. Current job openings are posted on the Job Line at ext. 2411.

### Portales SUPPORT POSITIONS

**POSITION: TEMPORARY GROUNDS-KEEPERS. LOCATION: PHYSICAL PLANT. BASE SALARY: \$5.64 PER HR. DEADLINE DATE: REVIEW OF APPLICATIONS BEGINS MARCH 20 AND CONTINUES UNTIL POSITION IS FILLED. DATE AVAILABLE: ASAP.**

**POSITION: DEPARTMENT/DIVISION SECRETARY. LOCATION: PLANNING SERVICES. BASE SALARY: \$13,749. DEADLINE DATE: APPLICATIONS MUST BE RECEIVED BY 5 PM ON JUNE 8, 2001. DATE AVAILABLE: ASAP.**

**POSITION: REFRIGERATION/AC MECHANIC. LOCATION: PHYSICAL PLANT. BASE SALARY: COMMENSURATE WITH EDUCATION AND EXPERIENCE. DEADLINE DATE: REVIEW BEGINS JUNE 12, 2001. DATE AVAILABLE: ASAP**

### PROFESSIONAL POSITIONS

**POSITION: CDC HEAD TEACHER. LOCATION: CHILD DEVELOPMENT**

CENTER/FCS. **BASE SALARY:** COMMENSURATE WITH EDUCATION AND EXPERIENCE. **DEADLINE DATE:** APPLICATIONS MUST BE RECEIVED BY 5 PM ON JUNE 26, 2001. **DATE AVAILABLE:** AUGUST 2001

**POSITION: SYSTEM SOFTWARE SPECIALIST. LOCATION:** COMPUTER SERVICES. **BASE SALARY:** COMMENSURATE WITH EDUCATION AND EXPERIENCE. **DEADLINE DATE:** REVIEW BEGINS JUNE 12, 2001. **DATE AVAILABLE:** ASAP.

## Classified Ads

**FOR SALE** - Mobile home with 1/2 acre, 1984 Peachtree, 14' x 70', 3 - bedroom, 2 bath. \$25,000, total monthly payment is \$350 plus utilities. Drive by 115 Springwood Estates or call 359-0954.

**FOR SALE** - Nice 4 Bedrooms, 3 Bathrooms, 2350 Square feet, just totally remodeled house in a very good neighborhood. 1814 South Avenue A. For more information, call 469-6383.

**FOR SALE** - 3 Bedrooms, 3 Bathrooms, new carpet, 1500 Square feet house by the fire station parking lot. All the rooms have their own doors to the outside. Ideal for first time homebuyers, or for rental investment. For more information, call 469-6383.

**FOR SALE** - 2-bedroom house offers living room with wood stove, large kitchen, den (could be 3rd bedroom), laundry room, hardwood floors, ceiling fans, central heating/AC. It's all on 1-1/2 lots with shed, automatic sprinkler system, and goldfish pond - a little paradise on Amazon. Call Kenneth Jones at 769-2663.

**FOR SALE** - 3 -bedroom, 1.75 bath home. Excellent location in town on quiet street, close to Valencia/Jr. and Sr. High schools. Has new water heater, light fixtures; all carpet and flooring only 3.5 years old. House is in very good condition. Asking \$55,000. Call Hubert at Morgan Realty, 356-4441.

**FOR SALE-FSBO**-3 Br, 1.75 Bath, brick ranch home, 1660 Sq. ft., new roof, dual fuel heat pump, extra insulation, 1 car garage, in-ground sprinkler system, magical backyard with mature trees (inc. pecan), shed. Drive by 1510 W. 17<sup>th</sup> Lane (great University locale-in front of old hospital), call 356-8073.

**FOR SALE**- 1994 Crestridge Mobile Home 3 B/R, 2 bath all new carpet excellent condition, asking \$17,500 to see or for more information call 461-8422 or 461-1048, (Pager 939-1705).

**FOR SALE** - 1992 Mercury Cougar XR7. One owner, 67,000 miles. \$6000. Call 356-6107.

**FOR SALE** - 1993 Chevy Cavalier, 88,000 miles, CD player, asking \$3,300. Call 356-2227-leave a message if before 4:00.

**FOR SALE** - 1998 Chevrolet 1/2 ton, 4x4, ext. cab, 350, 5spd, CD Player, tinted glass, asking payoff, call 356-9038 5pm-11pm.

**FOR SALE**- 1994 Pontiac GrandAm, white, good condition inside and out. Good tires. 36 MPG of gas. Few defects, all minor. 95,000 miles. Will sell \$500. below NADA book value at \$3475. Firm. 359-1008.

**FOR SALE** - 1994 Mitsubishi Mirage 2 door coupe. Very good condition. \$3995 OBO. Call Steve at 359-1029 after 6 p.m.

**FOR SALE** - Travel Trailor for sale, \$6,700 - Excellent condition. Wilderness 5<sup>th</sup> wheel 26.5ft, 1989 model. Available May 15. Call 356-5097, or e-mail [cynthia.dubois@enmu.edu](mailto:cynthia.dubois@enmu.edu).

**FOR SALE**- King Size 6-drawer waterbed with mirror headboard and shelves. Asking \$200. Call Lori during the day at 762-3949 or evenings at 356-0205.

**FOR SALE** - Old, heavy wooden office desk for sale. 36" x 60" with 5 drawers. Needs refinishing. \$100. Call Barbara at 359-1618 to see.

**FOR SALE** - Microwave oven in good condition, \$25, grandmother's clock \$10, steel bed frame \$35, antique sewing machine in good condition w/o cabinet—reasonable offer, miscellaneous items. 356-9058

**FOR SALE** - 1995 Kawasaki ZXI 900 Jet Ski - \$3,250 and 1994 Kawasaki Vulcan 750 motorcycle - \$3,000. Call 356-2499.

**FOR SALE** - Dryer for sale in excellent condition. Call 356-2227.

**FOR SALE** - Light blue/beige sofa (\$250) and matching chair (\$100), med. Blue recliner (\$100), two glass top end

tables (\$40 each), two blue lamps (\$35 each), dinette set (\$85), and 2 pairs of lightblue, beige 100 X 62 in. drapes (\$25 each). All in good condition. Call Sherrie 356 8311.

**FOR SALE** - Solar panels. Call 562-2606.

**FOR SALE** - New crop shelled pecans, \$5 per lb. Call 356-4502.

**FOR SALE** - Flagstone. For more information call 356-8117, or come by 715 N. Ave. I, Portales.

**FOR SALE** - Chihuahua puppies. Will be ready May 11, 2001. Call 359-0645 for more information.

**FOR SALE** - 15" IBM monitor, \$75 OBO. Call 356-2583.

**FOR SALE** - Hoffman upright piano, beautiful tiger oak finish, good student piano, free delivery, \$650. 356-8068

**FOR SALE** - Idle Time cab over camper in good condition. \$650. 356-8068

**FOR SALE:** Woman's Ray-Ban sunglasses with case. Only \$20.00. Call 562-4914.

**FOR SALE** - Large brown couch with recliners on each end. Call 356-8063.

**FOR SALE** - Like new, nice sturdy wooden frame bunk beds with mattresses. Asking \$200. Call 356-8772.

**MOVING SALE** - Waterbed frame, sectional couch, brown swivel chair, misc. Call 356-5931 and leave a message.

**SUMMER MUSIC**- Offered year round. Private piano lessons as well as music classes ages 4 and up. For info contact Mary-Lynn Brown @ MLB Music Studio 359-3370. E-mail: [mlbstudio@yahoo.com](mailto:mlbstudio@yahoo.com)

**TO BUY:** A tandem bicycle. Call 562-4914.

**MUST SELL!** - 1999 Suzuki Vitara, 4x4, Convertible 2Dr. 5spd, Low miles, still under warranty. Call 356-9058.

**FOR RENT** - 1 -bedroom house at 814 E. 2<sup>nd</sup>, \$360 per month, bills paid. \$75 cleaning deposit. Stove, refrigerator, washer and dryer. Call 356-5966.

**FOR RENT** - 1 -bedroom house at 1401 W. 17<sup>th</sup> St. Casa del Sol. \$400 per month water paid. Call 356-5966.

**FOR RENT** - Spacious 1-bedroom apartment, kpantry, fenced yard, close to LL Brown Elem. School. at 522 S. Ave. E, \$195.00/m0. plus deposit and utilities. Call 356-5916.

**FOR RENT** - 2 -bedroom apartment with off street parking. Call 359-0231.

**FOR RENT** - Two-bedroom furnished house and 2-bedroom furnished apartment. Well located, water paid, yard maintenance provided. No pets, please. Call Hilliard Properties at 356-6003.

**FOR RENT** - Very nice furnished 2 bedroom duplex. Washer and dryer included, near ENMU. \$325 per month and no pets. Call Barbara at 356-8489 and leave a message.

**FOR RENT** - 4 -bedroom, partly furnished, has refrigerator, stove, washer and dryer. For more information call 749-3474 or 505-482-3268.

**CHILDCARE NEEDED** - In our home for a 4 year old Monday - Friday from 8 a.m. to 5 p.m. Please call 359-1747 after 5:30 p.m.

**ROOMMATE NEEDED** - Lady roommate need for summer and next school year term. To share a 3 bedroom home. \$125 for rent plus utilities. Please call Brooke at 356-0794. Leave a message and number to return call.

**LIVE - IN NEEDED** - Room, board, cable, plus monthly stipend in exchange for care and feeding of retired ENMU professor. Will not interfere with class schedule, plenty of time to study. Prefer middle-aged student. Call 356-0859.

**PORTALES HEAD START** - Portales Head Start is now accepting application for enrollment. Head Start is a child development pre-school program for low-income children who are aged 3-4. Head Start provides lots of fun educational, nutritional and health activities. The Portales program provides classes year round: Aug-May; Part and Full day classes. June-Aug.; Full day classes. Families interested in applying may obtain an application for enrollment at: The Portales Head Start Center located at 501 East First or call 356-8712 for more information.

**YARDWORK** - Need someone to do yardwork? For more information call Steve at 359-3028, or 760-8886.

**KITTENS** - To good homes, mostly males. Call 356-8063.

**FREE PUPPY** - Chow mix puppy free to good home. Call 356-5931 after 5 p.m.

**MECHANIC** - Providing service on Toyotas and other imports. 13-year experience. Call Tim at 356-0716.

**CLEANING SERVICES** - Reasonable rates. For information, call 356-5810.

**COMPUTER PROBLEMS? NO PROBLEM** - Repairs, Upgrades, Sales and Service of any kind at a significant discount from retail. I come to you. Call Matt, cell: (505)749-4038 or (505) 749-3829. email MPalulis@winfire.com anytime.

**CAR PROBLEMS? NO PROBLEM** - Minor repairs, Tune ups, Oil Changes, Jump Starts, Lock Outs, etc. I come to you, reasonable rates, 15 yrs experience. Call Matt, cell:(505)749-4038 or (505) 749-3829. email MPalulis@winfire.com anytime. Flyers available at Univ. Police Station.

**NEED TO LOSE WEIGHT?** - Call now if you are interested in losing any where from 5-100 pounds! Doctor recommended and 100% safe. 1-877-520-TRIM. Free samples!

**NEED A SUMMER SITTER?** - State registered home, food program certified, CYFD welcomed! Meals, snacks, and lots of fun provided! Call today to reserve your spot, openings are limited! Call Julie @ 356-0114.

**FREE** - Unregistered Great Pyreneese dogs free to a good home. Cal 806-946-9261 or 359-2247 and leave a message.

**FREE PUPPY** - Lab/chow mix. Call 356-5931 and leave a message.

**PUPPIES** - Bassett mix puppies to be given away. Call 359-3017 on Tuesdays and Wednesdays daytime only.

**LOST** - Purple and pink ballet bag. If found please call 359-3370

**A & D ELECTRONICS** - Home-Auto-Satellite -Installation-Repair. Call Adam or Bryan at 760-0610 for free

estimates, discounts for ENMU students and staff.

**STATE LINE WINDSHIELD REPAIR** - For windshield repair call Rick at 799-6401.

**COLORADO DRIVE** - Yard Sales and Garage Sales up-and-down the street, Saturday, June 2, from 8:00-Noon.

**LANDSCAPE ARTIST** - Will turn your yard into a personal sanctuary call Forrest: 356-9915.

## Authorized Absences

For authorized absences to appear in *The Monday Memo*, departments must obtain absence forms from the Office of Student Affairs (SAS, Room 194). After completion and return of the forms to Student Affairs, a copy is directed to *The Monday Memo* for publication.

**SPONSOR:** Kathleen Rodriguez  
**PURPOSE:** Softball Games  
**DESTINATION:** Irving, TX  
**DEPARTURE:** April 26, 12 p.m.  
**RETURN:** April 29, 1 a.m.  
**STUDENTS:**

- Di Flores
- Jennifer Harper
- Dawn Murray
- Lauren King
- Karena Martinez
- Rachel Mohler
- Alison Montrriano
- Crystal Moore
- Kim Paschall
- Sarah Bempp
- Maegan Rhoten
- Bobbi Richardson
- Diana Sedgnick
- Duzy Seitzinger
- Natalie Barela
- Jessica Rowley
- Dana Lambert

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